

The Regular Meeting of The Town of Scriba Board was called to order by Deputy Supervisor James Sheldon who opened with the Pledge of Allegiance followed by the roll call:

Supervisor Robert Ramsey	(A)	Councilor Kelly Lagoe	(P)
Deputy Supervisor James Sheldon	(P)	Councilor Joe Pasco	(P)
Councilor Brad Kennedy	(P)		

Others Attending the Meeting:

Kevin Caraccioli-Town Attorney	Scott Shafer-DCO
Steve Gosselin- Planning Board Chairman	Jody Gigon-Facilities & Sewer & Water Director
Mike Barry –Highway Superintendent	Charlie Hewitt-Facilities
Peg Michael-Recreation	Tom Schrader-Facilities & Water

Resolution #18-137

Minutes- Motion made by Councilor Lagoe for a resolution to accept the Minutes from the previous meeting held on August 15, 2018. Seconded by Councilor Kennedy.

Councilor Pasco	Aye	Deputy Supervisor Sheldon	Aye
Councilor Lagoe	Aye	Supervisor Ramsey	Absent
Councilor Kennedy	Aye	Carried/No Discussion	

Resolution #18-138

Report- Motion made by Councilor Kennedy for a resolution to accept the monthly reports which were received from the Town Supervisor, Town Clerk, Town Justice, Planning board, Building Inspector, Deputy Building Inspector, Dog Control Officer, Recreation, Water, Buildings & Grounds, seconded by Councilor Pasco.

Councilor Pasco	Aye	Deputy Supervisor Sheldon	Aye
Councilor Lagoe	Aye	Supervisor Ramsey	Absent
Councilor Kennedy	Aye	Carried/No Discussion	

Correspondence- None

Announcements- Scriba WW1 Veterans dedication to be held at Scriba Corners on Sunday October 14th at 2 P.M. (If there is inclement weather the dedication will be held at the Municipal Building)

Open Meeting-

John Balek- Expressed concern with the speed of the traffic on Co Rte. 51A. Requested a speed reduction from 55mph to 40mph.

Shawn Simoneau- Speaking as the chief of the Scriba Volunteer Scriba Department. Concerned with the condition of the fire hydrants with in the Town. One out of five are unable to be opened.

Jeanne Barry - Questioned why the fire hydrants are in this condition.

Jody Gigon - Stated the Town has never had a maintenance policy for the hydrants. He states he needs more man power and funds to establish.

Resolution #18-139

Agenda Item #1-Water & Facilities - Motion made by Councilor Lagoe for a resolution authorizing Jody Gigon, Director of Water & Facilities, to prepare a new water rate scale schedule for residential, commercial, industrial and trailer parks to be reviewed at the December 19th Board meeting. Discussion regarding the current inconsistencies in the rates and billing procedures. Seconded by Councilman Pasco.

Councilor Pasco	Aye	Deputy Supervisor Sheldon	Aye
Councilor Lagoe	Aye	Supervisor Ramsey	Absent
Councilor Kennedy	Aye	Carried	

Resolution #18-140

Agenda item #2-Facilities - Motion made by Councilor Lagoe for a resolution authorizing Jody Gigon, Director of Water & Facilities, to place an advertisement seeking sealed bids to build a 60' x 80' half heated garage with a vehicle lift for the Water & Facilities Department. Discussion concerning the current process for the vehicles and equipment when work is needed to be done and where the current equipment and materials are kept. Currently the equipment maintenance is done by an outside source. Materials such as extra fire hydrants and are left outside along with the backhoe, dump truck and pickup trucks. Seconded by Councilor Kennedy.

Councilor Pasco	Aye	Deputy Supervisor Sheldon	Aye
Councilor Lagoe	Aye	Supervisor Ramsey	Absent
Councilor Kennedy	Aye	Carried	

Resolution #18-141

Agenda item #3-Sewer- Resolution authorizing the Town Supervisor to enter into a 1 year bulk sewer agreement with the City of Oswego for the sum of \$425,000, with a longer term agreement to be negotiated over the next 12 months. - Town Attorney Kevin Caraccioli explained this is a draft agreement that was sent to the city. The agreement is still a work in process. Attorney Caraccioli suggests the board table this resolution as there are still issues that need to be discussed. Motion made by Councilor Lagoe to table. Seconded by Councilor Pasco.

Councilor Pasco	Aye	Deputy Supervisor Sheldon	Aye
Councilor Lagoe	Aye	Supervisor Ramsey	Absent
Councilor Kennedy	Aye	Tabled	

Resolution #18-142

Agenda Item #4-Water & Facilities -Motion made by Councilor Kennedy for a resolution authorizing Jody Gigon, Director of Water & Facilities, to purchase a DR900 Colorimeter from Hach Company, Loveland, Ohio in the amount of \$1,382.00. Seconded by Councilor Pasco. Short discussion concerning the number of Colorimeters we currently have and the age of which they are. We currently have three approximately 10years old.

Councilor Pasco	Aye	Deputy Supervisor Sheldon	Aye
Councilor Lagoe	Aye	Supervisor Ramsey	Absent
Councilor Kennedy	Aye	Carried	

Resolution #18-143

Agenda Item #5-Water & Facilities – Motion made by Councilor Lagoe for a resolution authorizing Jody Gigon, Director of Water & Facilities to implement a \$20.00 fee for each occurrence regarding the turning on or off of water at the curb. This fee will be added to the quarterly water bill at time of service. Seconded by Councilor Pasco. Short discussion concerning a current local law that states there is a fee already established for this service. However, the Town has not been charging anyone. Jody Gigon stated he would actually like this charge to be \$40.00. With too many questions concerning the current Local Law and specifics a motion made by Councilor Lagoe to table. Seconded by Councilor Pasco.

Councilor Pasco	Aye	Deputy Supervisor Sheldon	Aye
Councilor Lagoe	Aye	Supervisor Ramsey	Absent
Councilor Kennedy	Aye	Tabled	

Resolution#18-144

Agenda item #6- Water & Facilities-Motion made by Councilor Kennedy for a resolution authorizing Jody Gigon, Director of Water & Facilities, to send a letter to Novelis informing them of the Towns intent to increase the sewer maintenance fee. Discussion regarding what the increase would be. Seconded by Councilor Lagoe.

Councilor Pasco	Aye	Councilor Sheldon	Aye
Councilor Lagoe	Aye	Supervisor Ramsey	Absent
Councilor Kennedy	Aye	Carried	

Resolution #18-145

Agenda Item #7-Recreation- Motion made by Councilor Kennedy for a Resolution authorizing Peg Michael, Community Services Coordinator to purchase a 30” high-density poly ethylene lifeguard chair for Scriba Town Park. Discussion regarding the three current chairs the park currently has. There is currently no lifeguard chair at the baby pool. The new chair will be lower than the other chairs to better serve the baby pool. Seconded by Councilor Lagoe.

Councilor Pasco	Aye	Councilor Sheldon	Aye
Councilor Lagoe	Aye	Supervisor Ramsey	Absent
Councilor Kennedy	Aye	Carried	

Resolution #18-146

Agenda Item #8-Water & Facilities – Discussion regarding the letter received by Robert Kennedy, owner of Hilltop mobile Home Court, 956 Middle Road, and his request concerning when the Town’s Water Department will begin reading the meters located within his trailer park. Currently there is not a uniform procedure for all the mobile home parks.

Resolution #18-147

Agenda Item #9-Fiscal - Motion made by Councilor Pasco for a Resolution authorizing the Deputy Supervisor to sign the Order on Consent proposed by the NYS DEC regarding the Town’s fuel storage tanks, and to pay a civil penalty in the amount of \$3,150 to the NYS DEC. Town Attorney Kevin Caraccioli explains the DEC has proposed a consent order. The Town would have to address the violations.

Resolution #18-147 Con't-

The Town has done that. The new tank will be installed shortly. The DEC's penalties schedule dictated they could fine the Town up to \$18,250.00 in penalties. They chose to deviate from that schedule and provide an average fine calculated per violation that totaled \$15,750.00. Attorney Caraccioli was able to convince them to suspend 80% of that. Therefore, the Town owes the NYS DEC the 20% totaling \$3,150.00. The NYS DEC stated the cause of the problem was salt falling off the trucks and the aluminum casings direct contact with steel over time. There was a question concerning previous highway records that are missing back from 2009. Seconded by Councilor Kennedy.

Councilor Pasco	Aye	Councilor Sheldon	Aye
Councilor Lagoe	Aye	Supervisor Ramsey	Absent
Councilor Kennedy	Aye	Carried	

Resolution #18-148

Agenda Item #10-Fiscal - Motion made by Councilor Lagoe for a Resolution authorizing a budget modification in the amount of \$5,000 from A9060.8 (Hospital & Medical Insurance) to A1910.4 (Unallocated Insurance) to cover the unanticipated increase in the Town's insurance policy. Discussion regarding which policy increased. Seconded by Councilor Pasco.

Councilor Pasco	Aye	Councilor Sheldon	Aye
Councilor Lagoe	Aye	Supervisor Ramsey	Absent
Councilor Kennedy	Aye	Carried	

Resolution #18-149

Agenda Item #11-Fiscal - Motion made by Councilor Kennedy for a Resolution authorizing a budget modification in the amount of \$3,150.00 from A1990.4 (Contingency) to A1930.4 (Judgements and Claims) to cover the civil penalty that was imposed by the DEC regarding the Town's fuel storage tanks. Seconded by Councilor Pasco.

Councilor Pasco	Aye	Councilor Sheldon	Aye
Councilor Lagoe	Aye	Supervisor Ramsey	Absent
Councilor Kennedy	Aye	Carried/No Discussion	

Resolution #18-150

Agenda Item #12-Fiscal - Motion made by Councilor Pasco for a Resolution to appoint David Hanford as Deputy Code Enforcement Officer effective October 1st, 2018 to fill the current vacancy at the prorated amount of \$6,500 per year. Seconded by Councilor Lagoe.

Councilor Pasco	Aye	Councilor Sheldon	Aye
Councilor Lagoe	Aye	Supervisor Ramsey	Absent
Councilor Kennedy	Aye	Carried/No Discussion	

Resolution #18-151

Agenda Item #13-Fiscal - Motion made by Councilor Kennedy for a Resolution to pay the bills as presented in the amount of \$342,302.91. Seconded by Councilor Pasco.

General (A) # 402-455	\$87,570.18
Technology Fund (HT1) #	\$ 0.00
Highway Fund (DA) #169-184	\$ 81,718.23
Water, Sewer & Lighting (SW, SS, Sl) #214-241	\$ 170,233.72
Trust & Agency (TA) #54-55	\$ 2,871.78
Total:	\$ 342,393.91
Councilor Pasco Aye	Councilor Sheldon Aye
Councilor Lagoe Aye	Supervisor Ramsey Absent
Councilor Kennedy Aye	Carried

Correction made to voucher #420 on 9.25.18, removed sales tax of \$39.00. New total for voucher=\$487.50, new total for General Account = \$87,531.18, New Total for Abstract = \$342,354.91

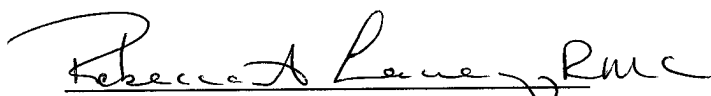
Resolution #18-152

Adjourn - With nothing more to discuss a motion was made by Councilor Kennedy to adjourn the meeting, seconded by Councilor Lagoe.

Councilor Pasco Aye	Deputy Supervisor Sheldon Aye
Councilor Lagoe Aye	Supervisor Ramsey Absent
Councilor Kennedy Aye	Carried

Adjourned @ 7:00PM

Respectfully Submitted by:


Rebecca A. Lavery/ RMC, Town Clerk

Date: 10.2.2018

**TOWN OF SCRIBA
TOWN BOARD MEETING**

September 19, 2018
6:00 P.M.

Call to Order

Pledge of Allegiance

Roll Call of Town Board Members

Minutes of Previous Meeting

Reports, Correspondence, Announcements

- Announcement: Scriba WW1 Veterans dedication to be held at Scriba Corners on October 14th at 2 P.M. The public is invited to attend. (If there is inclement weather the dedication will be held at the Municipal Building)

Open Meeting - All Speakers will be given a maximum 5-minute time allowance

AGENDA

1. Resolution authorizing Jody Gigon, Director of Water & Facilities , to prepare a new water rate scale schedule for residential, commercial, industrial and trailer parks to be reviewed at the December 19th Board meeting.
2. Resolution authorizing Jody Gigon, Director of Water & Facilities, to place an advertisement seeking sealed bids to build a 60' x 80' half heated garage with a vehicle lift for the Water & Facilities Department.
3. Resolution Authorizing the Town Supervisor to enter into a 1 year Bulk Sewer Agreement with the City of Oswego for the sum of \$425,000, with a longer term agreement to be negotiated over the next 12 months- Town Attorney Kevin Caraccioli
4. Resolution authorizing Jody Gigon, Director of Water & Facilities, to purchase a DR900 Colorimeter from Hach Company, Loveland, Ohio in the amount of \$1,382.00.

5. Resolution authorizing Jody Gigon, Director of Water & Facilities, to implement a \$20.00 fee for each occurrence regarding the turning on or off of water at the curb. This fee will be added to the quarterly water bill at time of service.
6. Resolution authorizing Jody Gigon, Director of Water & Facilities, to send a letter to Novelis informing them of the Towns' intent to increase the sewer maintenance fee.
7. Resolution authorizing Peg Michael, Community Services Coordinator to purchase a 30" high-density poly ethylene lifeguard chair for Scriba Town Park in the amount of \$724.99.
8. Discussion regarding the letter received by Robert Kennedy, owner of Hilltop Mobile Home Court, 956 Middle Road, and his request concerning when the Town's Water Department will begin reading the meters located within his trailer park.
9. Resolution authorizing the Deputy Supervisor to sign the Order on Consent proposed by the NYS DEC regarding the Town's fuel storage tanks, and to pay a civil penalty in the amount of \$3,150 to the NYS DEC. Town Attorney Kevin Caraccioli
10. Resolution authorizing a budget modification in the amount of \$5,000 from A9060.8 (Hospital & Medical Insurance) to A1910.4 (Unallocated Insurance) to cover the unanticipated increase in the Towns' insurance policy.
11. Resolution authorizing a budget modification in the amount of \$3,150.00 from A1990.4 (Contingency) to A1930.4 (Judgements and Claims) to cover the civil penalty that was imposed by the DEC regarding the Town's fuel storage tanks.
12. Resolution to appoint David Hanford as Deputy Code Enforcement Officer effective October 1st, 2018 to fill the current vacancy at the prorated amount of \$6,500 per year.
13. Motion to pay the bills as presented in the amount of \$342,393.91

MOTION TO ADJOURN