

The Regular Meeting of The Town of Scriba Board was called to order by Supervisor Robert J. Ramsey who opened with the Pledge of Allegiance followed by the roll call:

Supervisor Robert Ramsey	(P)	Councilor Kelly Lagoe	(P)
Deputy Supervisor James Sheldon	(P)	Councilor Joe Pasco	(P)
Councilor Brad Kennedy	(P)		

**Others Attending the Meeting:**

Kevin Caraccioli-Town Attorney	Scott Shafer-DCO
Steve Gosselin- Planning Board Chairman	Jody Gigon-Facilities & Sewer & Water Director
Mike Barry –Highway Superintendent	Charlie Hewitt-Facilities
Peg Michael-Recreation	

**Resolution #18-120**

**Minutes-** Motion made by Councilor Sheldon for a resolution to accept the Minutes from the previous meeting held on June 20, 2018, seconded by Councilor Pasco.

Councilor Pasco	Aye	Deputy Supervisor Sheldon	Aye
Councilor Lagoe	Aye	Supervisor Ramsey	Aye
Councilor Kennedy	Aye	Carried/No Discussion	

**Resolution #18-121**

**Report-** Motion made by Councilor Kennedy for a resolution to accept the monthly reports which were received from the Town Supervisor, Town Clerk, Town Justice, Planning board, Building Inspector, Deputy Building Inspector, Dog Control Officer, Recreation, Water, Buildings & Grounds, seconded by Councilor Sheldon.

Councilor Pasco	Aye	Deputy Supervisor Sheldon	Aye
Councilor Lagoe	Aye	Supervisor Ramsey	Aye
Councilor Kennedy	Aye	Carried/No Discussion	

**Correspondence-** None

**Announcements-** None

**Open Meeting-**

**Henry Fylstra-** Presented a letter to Supervisor Ramsey concerning a neighbor of who has a pool without the required fencing.

**Jason Steele-** Questioned the board concerning the vision the Board has with the costly sewage for the Town Residents. Board explained they are still working on a solution. Supervisor Ramsey explained the only area in the Town of Scriba that would be affected by whatever solution the Board finds will be the current sewer users. The Town is not considering sewage for the entire Town.

**Resolution #18-122**

**Agenda Item #1-Water & Facilities** - Motion made by Councilor Lagoe for a resolution adopting Local Law #1 of 2018, a local law establishing a delinquent tax payment agreement for water and sewer customers in the Town of Scriba. Seconded by Councilman Kennedy.

Councilor Pasco	Aye	Deputy Supervisor Sheldon	Aye
Councilor Lagoe	Aye	Supervisor Ramsey	Aye
Councilor Kennedy	Aye	Carried/No Discussion	

**Resolution #18-123**

**Agenda item #2-Water** - Motion made by Councilor Pasco for a resolution approving an inter-municipal Agreement between Scriba, New Haven & Volney for water services to the newly formed County Route 4 King's Road Water District and authorizing Town Supervisor to execute IMA. Seconded by Councilor Kennedy. Town Attorney Kevin Caraccioli explains the authority for this was issued 2 years ago. This is being brought back to the town because the funding source for the water required the Town of New Haven to join in because the water line passes thru New Haven to service the Town of Volney.

Councilor Pasco	Aye	Deputy Supervisor Sheldon	Aye
Councilor Lagoe	Aye	Supervisor Ramsey	Aye
Councilor Kennedy	Aye	Carried	

**Resolution #18-124**

**Agenda item #3-Water**-Motion made by Councilor Pasco for a Resolution authorizing a budget modifications moving \$5,000.00 from the Contingency line (A1990.4) to the Engineers line (A1440.4) to cover the payment to C2AE for the work to be performed to update the 23015 Preliminary Engineering Report for Wastewater Collection & Treatment System. Seconded by Councilor Sheldon.

Councilor Pasco	Aye	Deputy Supervisor Sheldon	Aye
Councilor Lagoe	Aye	Supervisor Ramsey	Aye
Councilor Kennedy	Aye	Carried/No Discussion	

**Resolution #18-125**

**Agenda Item #4-Historian** -Motion made by Councilor Sheldon for a resolution authorizing a budget modification moving \$2,800.00 from the Contingency line (A1990.4) to the Town Historical Properties line (A7520.4) to cover the approximate cost of the WW1 Memorial Project. Seconded by Councilor Kennedy.

Councilor Pasco	Aye	Deputy Supervisor Sheldon	Aye
Councilor Lagoe	Aye	Supervisor Ramsey	Aye
Councilor Kennedy	Aye	Carried/No Discussion	

**Resolution #18-126**

**Agenda Item #5-Water & Facilities** -Discussion regarding the request by Jody Gigon, Director of Water & Facilities, to make the Water Billing Clerk a full-time position with a pay scale adjustment. If approved this position would then become classified as competitive which would require the implementation of Oswego County Civil Service rules relating to competitive titles.

**Resolution#18-127-Water & Facilities-Motion made by Councilor Lagoe to create a full-time position  
Seconded by Councilor Sheldon.**

Councilor Pasco	Aye	Councilor Sheldon	Aye
Councilor Lagoe	Aye	Supervisor Ramsey	Aye
Councilor Kennedy	Aye	Carried/No Further Discussion	

**Resolution #18-128**

**Agenda Item #6-Highway-** Motion made by Councilor Kennedy for a Resolution authorizing Highway Superintendent Mike Barry to hire Cortland Pump to perform a test on the fuel storage tanks to determine if the tanks are in need of replacement. The NYS DEC recently did an inspection of the Tanks. They discovered a leak. The tank needs to be secured within 48 hours. In order to do this a fiberglass tank needs to be purchased. \$33,000.00 is the approximate cost of the new tank. The Diesel and Fuel will need to be pumped from the leaking tank. The County of Oswego has agreed to do this for us at no charge. They will store the fuels in their tanks until The Town of Scriba's Tanks are secured. At which time they will return the Fuels back to us to be stored in the new Tank. Seconded by Councilor Pasco.

Councilor Pasco	Aye	Councilor Sheldon	Aye
Councilor Lagoe	Aye	Supervisor Ramsey	Aye
Councilor Kennedy	Aye	Carried	

**Resolution #18-129**

**Agenda Item #7-Water & Facilities -** Motion made by Councilor Sheldon for a Resolution authorizing Jody Gigon, Director of Water & Facilities, to purchase a hydraulic 16" diamond blade chain saw from Ferguson Waterworks, East Syracuse, N.Y. in the amount of \$5,034.70 which was the lowest quote received. Jody explained the department is now using a road saw to do all of their sawing of the pipes. At times the workers are in a hole. The current saw emits a significant amount of fumes. It becomes dangerous for the workers as they are breathing in the fumes when the saw is being used in a confined space. The hydraulic saw will not emit fumes. Seconded by Councilor Lagoe.

Councilor Pasco	Aye	Councilor Sheldon	Aye
Councilor Lagoe	Aye	Supervisor Ramsey	Aye
Councilor Kennedy	Aye	Carried	

**Resolution #18-130**

**Agenda Item #8-Water & Facilities -** Motion made by Councilor Sheldon for a Resolution authorizing Jody Gigon, Director of Water & Facilities, to purchase 3 new hydrants from Martisco Corp., Liverpool, N.Y., in the amount of \$7,125.00 which was the lowest quote received. There was a short discussion concerning the length of time a hydrant will last before it needs to be replaced. The hydrants being replaced are in the Consolidated Water District. Therefore, the monies will be coming from strictly the water department. There are 5 different brands of hydrants in the Town of Scriba due to needing to send out a bid for the lowest price. There is currently no Hydrant Maintenance plan. Seconded by Councilor Pasco.

Councilor Pasco	Aye	Councilor Sheldon	Aye
Councilor Lagoe	Aye	Supervisor Ramsey	Aye
Councilor Kennedy	Aye	Carried	

**Resolution #18-131**

**Agenda Item #9-Water & Facilities** - Motion made by Councilor Kennedy for a Resolution authorizing Jody Gigon, Director of Water & Facilities, to purchase a Grundfos CR64 Motor from Blake Equipment, East Syracuse, N.Y., for the 104 Pump Station in the amount of \$1,936.00 with this being a sole source purchase. Seconded by Councilor Sheldon. There was a short discussion concerning Blake Equipment being the sole source. Motion made by Councilor Lagoe to table the Resolution until there is paperwork supporting the statement Blake Equipment is in fact the sole source. Seconded by Councilor Pasco.

Councilor Pasco	Aye	Councilor Sheldon	Aye
Councilor Lagoe	Aye	Supervisor Ramsey	Aye
Councilor Kennedy	Aye	Tabled	

**Resolution #18-132**

**Agenda item #10-Finance** -Motion made by Councilor Lagoe to pay the bills as presented in the amount of \$581,768.69:

General (A) # 349-400	\$166,681.15
Technology Fund (HT1) #	\$ 0.00
Highway Fund (DA) #150-168	\$ 194,627.75
Water, Sewer & Lighting (SW, SS, Sl) #183-213	\$ 217,491.11
Trust & Agency (TA) #46-49	\$ 2,968.68
<b>Total:</b>	<b>\$ 581,768.69</b>

Seconded by Councilor Sheldon.

Councilor Pasco	Aye	Deputy Supervisor Sheldon	Aye
Councilor Lagoe	Aye	Supervisor Ramsey	Aye
Councilor Kennedy	Aye	Carried/No Discussion	

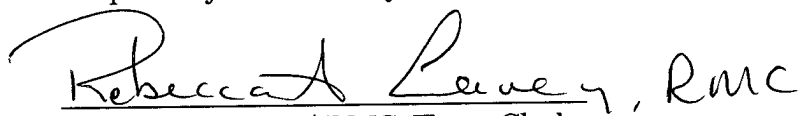
**Resolution #18-133**

**Adjourn** - With nothing more to discuss a motion was made by Councilor Lagoe to adjourn the meeting, seconded by Councilor Pasco.

Councilor Pasco	Aye	Deputy Supervisor Sheldon	Aye
Councilor Lagoe	Aye	Supervisor Ramsey	Aye
Councilor Kennedy	Aye	Carried/No Discussion	

Adjourned @ 7:52PM

Respectfully Submitted by:

  
Rebecca A. Lavery/ RMC, Town Clerk

Date: 8.21.2018

August 15, 2018

**RESOLUTION AUTHORIZING A BUDGET MODIFICATION FROM  
CONTINGENCY BUDGET TO THE ENGINEER BUDGET TO PAY FEES  
ASSOCIATED WITH THE UPDATE OF THE 2015 PRELIMINARY  
ENGINEERING REPORT FOR WASTEWATER COLLECTION & TREATMENT  
SYSTEM**

By Robert Ramsey

WHEREAS, the Town of Scriba wishes to update the 2015 Preliminary Engineering report for a wastewater collection and treatment system,

WHEREAS, the Engineer budget line is insufficient to cover the cost of the Engineer's fees,

WHEREAS, there exists enough money in the contingency budget line,

NOW, on recommendation of the Scriba Town Board, be it

RESOLVED, that the Scriba Town Supervisor is hereby authorized to execute a budgetary adjustment to transfer funds per the attached budget modification

ROLL CALL

YES: 5 NO: 0 ABSENT: 0

**BUDGET MODIFICATION REQUEST**

FROM			TO			REASON FOR REQUEST	DOLLAR AMOUNT
ACCOUNT NUMBER	ACCOUNT NUMBER	ACCOUNT NUMBER	ACCOUNT NUMBER	ACCOUNT NUMBER			
Fund	Dept.	Sub.	Fund	Dept.	Sub.		
A	1990	4				Contingency (Debit)	\$5,000.00
			A	1440	4	Engineer (Credit)	\$5,000.00
						C2AE Update Preliminary Engineer Services for a Water Systems Improvement Project	

**BOARD SIGNATURES**                      **DATE**

*Kevin H. Kennedy*                      8/15/18

*Thomas E. Miller*                      8/15/18

*Paul J. [unclear]*                      8/15/18

*Dr. Steve [unclear]*                      8/15/18

*Logan [unclear]*                      8/15/18

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Resolution No. 18-125

August 15, 2018

**RESOLUTION AUTHORIZING A BUDGET MODIFICATION FROM  
CONTINGENCY BUDGET TO THE HISTORICAL PROPERTY BUDGET TO PAY  
FOR COSTS ASSOCIATED WITH THE WW1 MEMORIAL PROJECT**

By Robert Ramsey

WHEREAS, the Town of Scriba wishes to create a WW1 Memorial Project located in Veteran's Park at Scriba Corners,

WHEREAS, the Historical Property line is insufficient to cover the cost of the project,

WHEREAS, there exists enough money in the contingency budget line,

NOW, on recommendation of the Scriba Town Board, be it

RESOLVED, that the Scriba Town Supervisor is hereby authorized to execute a budgetary adjustment to transfer funds per the attached budget modification

ROLL CALL

YES: 5 NO: 0 ABSENT: 0

**BUDGET MODIFICATION REQUEST**

FROM			TO			REASON FOR REQUEST	DOLLAR AMOUNT
ACCOUNT NUMBER	ACCOUNT NUMBER	ACCOUNT NUMBER	ACCOUNT NUMBER	ACCOUNT NUMBER			
Fund	Dept.	Sub.	Fund	Dept.	Sub.		
A	1990	4				Contingency (Debit)	\$2,800.00
			A	7520	4	Historical Property (Credit)	\$2,800.00
						World War 1 Memorial Project Approved in June 2018	

**BOARD SIGNATURES**

**DATE**

*Ken J. Bunn* 8/15/18  
*James E. Walker* 8/15/18  
*Paul Bunn* 8/15/18  
*Phil S. Gano* 8/15/18  
*Karen M. Foster* 8/15/18

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**TOWN OF SCRIBA  
PUBLIC HEARING**

August 15, 2018

6:00 p.m.

**ROLL CALL TOWN BOARD MEMBERS**

1. Motion to open the Public Hearing for Local Law #1 of 2018
2. Motion to close Public Hearing for Local law #1 of 2018

**ADJOURN FROM PUBLIC HEARING**

**TOWN OF SCRIBA  
TOWN BOARD MEETING**  
(Immediately following Public Hearing)

Call to Order

Pledge of Allegiance

Roll Call of Town Board Members

Minutes of Previous Meeting

Reports, Correspondence, Announcements

Open Meeting - All Speakers will be given a maximum 5-minute time allowance

**AGENDA**

1. Resolution adopting Local Law 1 of 2018, a local law establishing a delinquent tax payment agreement for water and sewer customers in the Town of Scriba. Town Attorney Kevin Caraccioli
2. Resolution approving an Inter-municipal Agreement between Scriba, New Haven & Volney for water services to the newly formed County Route 4 King's Road Water District and authorizing Town Supervisor to execute IMA. Town Attorney Kevin Caraccioli

3. Resolution authorizing a budget modifications moving \$5,000.00 from the Contingency line (A1990.4) to the Engineers line (A1440.4) to cover the payment to C2AE for the work to be performed to update the 2015 Preliminary Engineering Report for Wastewater Collection & Treatment System.
4. Resolution authorizing a budget modification moving \$2,800.00 from the Contingency line (A1990.4) to the Town Historical Properties line (A7520.4) to cover the approximate cost of the WW1 Memorial Project.
5. Discussion regarding the request by Jody Gigon, Director of Water & Facilities, to make the Water Billing Clerk a full-time position with a pay scale adjustment. If approved this position would then become classified as competitive which would require the implementation of Oswego County Civil Service rules relating to competitive titles.
6. Resolution authorizing Highway Superintendent Mike Barry to hire Cortland Pump to perform a test on the fuel storage tanks to determine if the tanks are in need of replacement.
7. Resolution authorizing Jody Gigon, Director of Water & Facilities, to purchase a hydraulic 16" diamond blade chain saw from Ferguson Waterworks, East Syracuse, N.Y. in the amount of \$5,034.70 which was the lowest quote received.
8. Resolution authorizing Jody Gigon, Director of Water & Facilities, to purchase 3 new hydrants from Martisco Corp., Liverpool, N.Y., in the amount of \$7,125.00 which was the lowest quote received.
9. Resolution authorizing Jody Gigon, Director of Water & Facilities, to purchase a Grundfos CR64 Motor from Blake Equipment, East Syracuse, N.Y., for the 104 Pump Station in the amount of \$1,936.00 with this being a sole source purchase.
10. Motion to pay the bills as presented in the amount of \$581,768.69

MOTION TO ADJOURN