

*Town of Scriba
Regular Town Board Meeting
Page 1*

*April 18, 2018
6:00 pm*

The Regular Town Board Meeting of The Town of Scriba Board was called to order by Supervisor Robert J. Ramsey who opened with the Pledge of Allegiance followed by the Roll Call

Supervisor Robert J. Ramsey	(P)	Councilor Kelly Lagoe	(P)
Deputy Supervisor James Sheldon	(A)	Councilor Joseph Pasco	(P)
Councilor Brad Kennedy	(P)		

Others Attending the Meeting:

Kevin Caraccioli- Town Attorney	Michael Barry- Highway Superintendent
Peggy Michael- Director of SACC/Recreation	Steve Gosselin-Planning Board Chairman
Jody Gigon- Director of Facilities & Water	

Resolution #18-63

Minutes- Motion made by Councilor Kennedy for a resolution to accept the Minutes from the previous meeting held on March 21, 2018. Seconded by Councilor Lagoe.

Councilor Pasco	Aye	Deputy Supervisor Sheldon	Absent
Councilor Lagoe	Aye	Supervisor Ramsey	Aye
Councilor Kennedy	Aye	Carried/No Discussion	

Resolution #18-64

Report- Motion made by Councilor Lagoe for a resolution to accept the monthly reports which were received from the Town Supervisor, Town Clerk, Town Justice, Planning board, Dog Control Officer, Water, Buildings & Grounds, Recreation. Code Enforcement will be submitted late due to training, Seconded by Councilor Pasco.

Councilor Pasco	Aye	Deputy Supervisor Sheldon	Absent
Councilor Lagoe	Aye	Supervisor Ramsey	Aye
Councilor Kennedy	Aye	Carried	

Correspondence-None

Announcement-

1. Bristol Hill Landfill is hosting free drop off of household hazardous waste on Wednesdays and Saturdays beginning May 2nd to September 29th 2018. The flyer is posted on the bulletin board inside the main doors of the Municipal Building.

2. Amy Strong sent a thank you letter to the Town Board thanking them for their support of the Christmas Project. The project was able to support 52 families including 86 children. They also delivered 89 goody bags to the Scriba Treasures (residents over 80 years old), and were able to help a family that had to leave their home due to flooding during the Holiday.

3. Joe Pasco was asked by a resident if fishing was allowed at the Scriba Town Park. Peggy Michael, Director of Recreation, stated no. There are signs posted stating no fishing. Peggy was unsure why it has been posted for no fishing. Liability may be the reason. Attorney Caraccioli will look into it.

Open Meeting-

Henry Fylstra- Submitted a letter written by Edward Lonky, PH.D to the Town Board opposing the proposed crematorium.

Dr. Kestas Bendinskas- Submitted a letter to the Town Board opposing the proposed crematorium.

Resolution #18-65

Agenda item #1-Fiscal - Motion made by Councilor Lagoe for a resolution acknowledging that the annual examination audit for the Town Justices Court finances and records as required by the N.Y.S. Uniform Court Act. (Section-2019a) was conducted by D’Arcangelo & Co. CPA & Consultants of Rome, N.Y. for the year 2017. Seconded by Councilor Pasco.

Councilor Pasco	Aye	Deputy Supervisor Sheldon	Absent
Councilor Lagoe	Aye	Supervisor Ramsey	Aye
Councilor Kennedy	Aye	Carried/No Discussion	

Resolution #18-66

Agenda item #2- Motion made by Councilor Kennedy for a resolution authorizing the following budget modification

~Budget Modification to cover the salary approved for the Building Inspector/Code Enforcement Officer in the amount of \$9,000.00 from A3620.4 Safety Inspector Contractual line to A3620.1 Safety Inspector Personal Line.

~Budget Modification to cover the purchase of an Acer Laptop and Canon Printer for the Dog Control Officer in the amount of \$501.26 from A3510.4 Control of Dogs Contractual to A3510.2 Control of Dogs Equipment line.

Seconded by Councilor Lagoe.

Councilor Pasco	Aye	Deputy Supervisor Sheldon	Absent
Councilor Lagoe	Aye	Supervisor Ramsey	Aye
Councilor Kennedy	Aye	Carried/No Discussion	

Resolution #18-67

Agenda item #3- Motion made by Councilor Pasco for a resolution authorizing Highway Superintendent Mike Barry to attend the Annual Highway School from June 3rd-6th, 2018 in Ithaca, N.Y. at the estimated cost of \$650.00 which includes registration, lodging and meals. Seconded by Councilor Kennedy.

Councilor Pasco	Aye	Deputy Supervisor Sheldon	Absent
Councilor Lagoe	Abstain	Supervisor Ramsey	Aye
Councilor Kennedy	Aye	Carried/No Discussion	

Resolution #18-68

Agenda item #4- Motion made by Councilor Lagoe for a resolution authorizing Jody Gigon to purchase and replace the high volume meters that are estimated to be over 20 years old at the following locations with their costs: Wine Creek \$4,197.69, P&T Properties, St. Rt.104 \$1,966.80, Hilltop Trailer Park \$1,966.80 respectively. Total cost to be \$8,131.29 with the meters to be purchased from Ferguson Water Works, East Syracuse, as they are a sole source. Seconded by Councilor Pasco. There was a short discussion regarding whether Ferguson Water Works is the sole source to purchase the meters from. Long term goal is to have all the meters in the Town be the same. Life expectancy on the meters are approximately 15 years.

Councilor Pasco	Aye	Deputy Supervisor Sheldon	Absent
Councilor Lagoe	Aye	Supervisor Ramsey	Aye
Councilor Kennedy	Aye	Carried	

Resolution #18-69

Agenda item #5-Motion made by Councilor Kennedy for a resolution authorizing Jody Gigon to hire Chiasson's Heating & Air Conditioning to proceed with the replacement of the air conditioner units located at 42 Creamery Road. The two quotes received are as follows with Chiasson's being the lowest: J& K Plumbing/Heating & AC, Inc., Oswego \$18,200.00, Chiasson's Heating & Air Conditioning, Oswego \$17,728.00. Seconded by Councilor Lagoe. This purchase was included in the budget.

Councilor Pasco	Aye	Deputy Supervisor Sheldon	Absent
Councilor Lagoe	Aye	Supervisor Ramsey	Aye
Councilor Kennedy	Aye	Carried/No Discussion	

Resolution #18-70

Agenda item #6 - Motion made by Councilor Kennedy for a resolution authorizing Jody Gigon to purchase metal roofing from New Haven Building Supply, New Haven, to replace the roof on the lower pavilion at Scriba Town Park. The two estimates received are as follows with New Haven Building Supply being the lowest: New Haven Building Supply \$2,020.00, Lowe's Home Center \$2,432.09. Seconded by Councilor Lagoe. There was a short discussion concerning the need to also purchase plywood for possible damage to the existing plywood.

Councilor Pasco	Aye	Deputy Supervisor Sheldon	Absent
Councilor Lagoe	Aye	Supervisor Ramsey	Aye
Councilor Kennedy	Aye	Carried	

Resolution #18-71

Agenda item #7- Motion made by Councilor Lagoe for a resolution authorizing Jody Gigon to purchase 15 picnic tables for Scriba Town Park from New Haven Building Supply, New Haven, for the sum of \$2,025.00(\$135.00 each). Two quotes were received as follows with New Haven Building Supply being the lowest: New Haven Building Supply, \$2,025.00, BTW & Sons Construction \$2,550.00. Seconded by Councilor Pasco.

Councilor Pasco	Aye	Deputy Supervisor Sheldon	Absent
Councilor Lagoe	Aye	Supervisor Ramsey	Aye
Councilor Kennedy	Aye	Carried	

Resolution #18-72

Agenda Item #8- Motion made by Councilor Kennedy to move into executive session to discuss a personnel issue. Seconded by Councilor Pasco. Attorney Caraccioli stated the reason for executive session is pursuant to the public officers law section 105(1)(f).

Councilor Pasco	Aye	Deputy Supervisor Sheldon	Absent
Councilor Lagoe	Aye	Supervisor Ramsey	Aye
Councilor Kennedy	Aye	Carried – 6:22pm	

Resolution #18-73

Motion made by Councilor Kennedy to exit out of the executive session. Seconded by Councilor Lagoe.

Councilor Pasco	Aye	Deputy Supervisor Sheldon	Absent
Councilor Lagoe	Aye	Supervisor Ramsey	Aye
Councilor Kennedy	Aye	Carried – 7:42pm	

Resolution #18-74

Agenda item #9-Fiscal-Bills

Motion made by Councilor, Seconded by Councilor to pay the bills as presented in the amount of:

General (A, HT1) #128-175	\$89,026.20
Highway Fund (DA) # 60-86	\$71,593.23
Water, Sewer, & Lighting (SW, SS, SL) # 77-102	\$22,238.87
Trust & Agency (TA-Payroll) #20-24	\$3,436.91

Total: \$186,295.21

Councilor Pasco	Aye	Deputy Supervisor Sheldon	Absent
Councilor Lagoe	Aye	Supervisor Ramsey	Aye
Councilor Kennedy	Aye	Carried/No Discussion	

Resolution #18-75

Adjourn - With nothing more to discuss a motion was made by Councilor Lagoe to adjourn the regular meeting. Seconded by Councilor Kennedy.

Councilor Pasco	Aye	Deputy Supervisor Sheldon	Absent
Councilor Lagoe	Aye	Supervisor Ramsey	Aye
Councilor Kennedy	Aye	Adjourned 7:43pm	

Respectfully Submitted by: Rebecca A. Lavery RMC **Date:** 5.1.2018
Rebecca A. Lavery, RMC/Town Clerk