

The Regular Town Board Meeting of The Town of Scriba Board was called to order by Supervisor Robert J. Ramsey who opened with the Pledge of Allegiance followed by the Roll Call

Supervisor Robert J. Ramsey	(P)	Councilor Kelly Lagoe	(P)
Deputy Supervisor James Sheldon	(P)	Councilor Joseph Pasco	(P)
Councilor Brad Kennedy	(A)		

**Others Attending the Meeting:**

Jody Gigon- Director of Facilities & Water	Scott Shafer-DCO
Peggy Michael- Director of SACC/Recreation	Steven Gosselin-Planning Board Chairman
Michael Barry- Highway Superintendent	James Wellington-PB Member

**Resolution #18-33**

**Minutes-** Motion made by Councilor Lagoe for a resolution to accept the Minutes from the previous meeting held on February 7<sup>th</sup> & February 17<sup>th</sup>, 2018. Seconded by Councilor Pasco.

Councilor Pasco	Aye	Councilor Kennedy	Absent
Councilor Lagoe	Aye	Deputy Supervisor Sheldon	Aye
Supervisor Ramsey	Aye	Carried/ No discussion	

**Resolution #18-34**

**Report-** Motion made by Councilor Sheldon for a resolution to accept the monthly reports which were received from the Town Supervisor, Town Clerk, Town Justice, Planning board, Dog Control Officer, Water, Buildings & Grounds, Recreation. Seconded by Councilor Pasco.

Councilor Pasco	Aye	Councilor Kennedy	absent
Councilor Lagoe	Aye	Deputy Supervisor Sheldon	Aye
Supervisor Ramsey	Aye	Carried/ No discussion	

**Correspondence- None**

**Announcement-None**

**Open Meeting-**

**Dave Kazyaka-**Foxwood Farms, Expressed concerns with high Sewer & Water rates. Another concern is how the Town can effectively keep the public informed. Perhaps use another form of publication other than the paper.

**Henry Fylstra-** Submitted a handout to the Board Members, Town Clerk, and Attorney. He read the hand out concerning the proposed Riverside Crematorium.

**Resolution #18-35**

**Agenda item #1-Highway-** Resolution to consider bids for gravel, cutting edges, grader blades, snowplow shoes, corrugated pipe and pipe arches for the Town Highway Department. Motion made by Councilor Sheldon, Seconded by Councilor Pasco.

2.6.2018 Hwy Bid	Lindsey		Babcock
<b>Gravel</b>			
Item #1	\$7.40/Ton		
Item #2	\$7.40/Ton		
Item #3	\$6.30/Ton		
<b>Pipe</b>			
12"			\$5.42
15"			\$7.44
18"			\$10.59
24"			\$16.37
30"			\$26.45
36"			\$33.84
48"			\$57.66
<b>Blades</b>			
5014-40SB			\$150.00
5014-SB			\$650.00
11' Wing			\$110.00
Blades for Fink			\$140.00
Under Body-Kennametal			
Under Body-Esco			\$365.00
7/8x5x60carbide			
<b>SnowPlow Shoes:</b>			
12"wing shoe, cast			\$68.00

Councilor Pasco                   Aye  
 Councilor Lagoe                   Aye  
 Councilor Kennedy               Absent

Deputy Supervisor Sheldon   Aye  
 Supervisor Ramsey             Aye  
 Carried/ No discussion

**Resolution #18-36**

**Agenda item #2-Town Clerk-** Resolution authorizing the Town Clerk Rebecca Lavery to attend the NYS Town Clerks annual conference in Albany, N.Y., from April 22<sup>nd</sup> to April 25<sup>th</sup>, 2018 at the estimated cost of \$804.00. Motion made by Councilor Lagoe, Seconded by Councilor Pasco.

Councilor Pasco                   Aye  
 Councilor Lagoe                   Aye  
           Supervisor Ramsey           Aye

Councilor Kennedy               Absent  
 Deputy Supervisor Sheldon   Aye  
 Carried/ No discussion

**Resolution #18-37**

**Agenda item #3-Code Enforcement-** Resolution to re-appoint Michael Yerdon special Code Enforcement Officer for the Town of Scriba to assist the Code Enforcement Department with oversight of a construction project located at 134 Maiden Lane Road and to assist the Town in complying with the requirements of the Flood Damage Prevention Program, at a contract rate of \$25 per hour. Motion made by Councilor Lagoe, Seconded by Councilor Sheldon. After a short discussion concerning reimbursement and time frame of completion the roll call vote was taken.

Councilor Pasco	Aye	Councilor Kennedy	Absent
Councilor Lagoe	Aye	Deputy Supervisor Sheldon	Aye
Supervisor Ramsey	Aye	Carried	

**Resolution #18-38**

**Agenda item #4-Parks & Recreation-**Resolution adopting the 25 year lease agreement for renewal of easement and authorizing payment for the sunset Bay boat launch and break wall. Motion made by Councilor Lagoe. Seconded by Councilor Pasco. After a short review by Attorney Caraccioli explaining this is to allow the break wall to be there the roll call vote was taken.

Councilor Pasco	Aye	Councilor Kennedy	Absent
Councilor Lagoe	Aye	Deputy Supervisor Sheldon	Aye
Supervisor Ramsey	Aye	Carried	

**Resolution #18-39**

**Agenda item #5-Legal-**Resolution authorizing legal action against the property owner located at 6-14 Simpson Drive for alleged violations of Local Law 1 of 2012.

Motion made by Councilor Pasco. Seconded by Councilor Lagoe. There was a short discussion stating the property has needed attention for many years with several warnings and direction to clean up the property. This action will allow the case to go to Supreme Court which could give the Town authorization to enter the property for the purpose of cleaning it up and charge the property owner for the service. The local courts can only fine the property owner.

Councilor Pasco	Aye	Councilor Kennedy	Absent
Councilor Lagoe	Aye	Deputy Supervisor Sheldon	Aye
Supervisor Ramsey	Aye	Carried	

**Resolution #18-40**

**Agenda item #6 -** Resolution adopting a Vehicle Use Policy. Motion made by Councilor Lagoe. Seconded by Councilor Sheldon. After a short discussion concerning some of the verbiage with in the policy and the section concerning using a personal vehicle for Municipal use it was decided to make a motion to table the resolution for further discussion. Motion to table made by Councilor Lagoe, Seconded by Councilor Sheldon.

Councilor Pasco	Aye	Councilor Kennedy	Absent
Councilor Lagoe	Aye	Deputy Supervisor Sheldon	Aye
Supervisor Ramsey	Aye	Tabled	

**Resolution #18-41**

**Agenda item #7-Facilities-**Motion made by Councilor Sheldon for a resolution authorizing Scott Samson to attend the American Water Works Association (AWWA) New York Conference from April 10<sup>th</sup> through April 12<sup>th</sup>, 2018 in Saratoga Springs, New York. Registration for the conference is \$850.00 with the cost for

**Resolution #18-41 Con't**

hotel and food submitted at a later date. Seconded by Councilor Pasco. After a short discussion concerning the cost and importance of the conference a roll call vote was taken.

Councilor Pasco	Aye	Councilor Kennedy	Absent
Councilor Lagoe	Aye	Deputy Supervisor Sheldon	Aye
Supervisor Ramsey	Aye	Carried	

**Resolution #18-42**

**Agenda Item #8-Fiscal-Motion** made by Councilor Lagoe for a resolution authorizing a Budget modification to cover the payment for the administrative fee in the amount of \$1000.00 from the Contingency budget line A1990.4 to the Maintenance of Boat Launch budget line A5110.4 for the Sunset Bay boat launch and break wall easement renewal. Seconded by Councilor Sheldon.

Councilor Pasco	Aye	Councilor Kennedy	Absent
Councilor Lagoe	Aye	Deputy Supervisor Sheldon	Aye
Supervisor Ramsey	Aye	Carried / No discussion	

**Resolution #18-43**

**Agenda item #9-Planning Board-Motion** made by Councilor Sheldon for a resolution to authorize the five Planning Board Members to attend the Tug Hill Conference. \$50.00 is due per person by March 8<sup>th</sup>, 2018. If paid after that date the cost rises to \$150.00 per person. Seconded by Councilor Pasco.

Councilor Pasco	Aye	Deputy Supervisor Sheldon	Aye
Councilor Lagoe	Aye	Councilor Kennedy	Absent
Supervisor Ramsey	Aye	Carried / No discussion	

**Resolution #18-44**

**Agenda item #10-Fiscal-Bills**

Motion made by Councilor Lagoe, Seconded by Councilor Pasco to pay the bills as presented in the amount of:

General (A) #27-84	\$86,269.54
Fire Department (SF1)#11	\$318,362.00
Highway Fund (DA) #16-44	\$89,318.32
Water, Sewer, & Lighting (SW, SS, SL) #14-29, 31-52	\$495,045.14
<u>Trust &amp; Agency (TA-Payroll) #8-10</u>	<u>\$4,134.69</u>

Total:	\$993,129.69		
Councilor Pasco	Aye	Councilor Kennedy	Absent
Councilor Lagoe	Aye	Deputy Supervisor Sheldon	Aye
Supervisor Ramsey	Aye	Carried	

**Resolution #18-45**

**Adjourn** - With nothing more to discuss a motion was made by Councilor Sheldon to adjourn the regular meeting. Seconded by Councilor Pasco

Councilor Pasco	Aye	Deputy Supervisor Sheldon	Aye
Councilor Lagoe	Aye	Councilor Kennedy	Absent
Supervisor Ramsey	Aye	Adjourned 6:30 pm	

Respectfully Submitted by: Rebecca A. Lavery RMC Date: 02.26.2018  
 Rebecca A. Lavery, RMC/Town Clerk

At a regular meeting of the Town Board for the Town of Scriba held the 21<sup>st</sup> day of February, 2018, at 6:00 p.m. at the Scriba Justice Center, 43 Creamery Road, Town of Scriba, New York.

## RESOLUTION No. 18-39

### A RESOLUTION AUTHORIZING LEGAL ACTION AGAINST THE OWNER OF PROPERTY LOCATED AT 6-14 SIMPSON DRIVE, TOWN OF SCRIBA, FOR ALLEGED VIOLATIONS OF LOCAL LAW NO. 1 of 2012

**WHEREAS**, the Town of Scriba has cited Robert Greene, the owner of 6-14 Simpson Drive, Scriba with certain violations of the local laws of the Town of Scriba, and

**WHEREAS**, the Town of Scriba has taken Mr. Greene to Town Court on numerous occasions over the past several years in an attempt to bring him and his property into compliance with the Town's Junk Ordinance, but the condition of the property remains largely unchanged and has deteriorated over the many years of neglect, and

**WHEREAS**, the Town has requested that Mr. Greene bring his property into compliance but he has failed or refused to do so and the Town Board declares the Greene property an eyesore for the Town of Scriba that must be cleaned up, and


**WHEREAS**, the Town Board desires to commence legal action in NYS Supreme Court to enforce the provision of the local laws addressing this matter

**NOW, THEREFORE**, on motion made by Councilor Pasco and seconded by Councilor Lagoe, it is and shall hereby be:

**RESOLVED**, that the Scriba Town Attorney is hereby authorized to commence legal action against Robert Greene, and/or the owner(s) of 6-14 Simpson Drive (Tax ID No. 129.00-04-11.111) to enforce the provisions of Local Law No. 1 of 2012 and all other relevant provisions of the New York State Property Maintenance Code or local laws that may address these unsafe structures, including without limitation an order from the NYS Supreme Court enjoining the continued use of the property as a vehicle repair business or vehicle sales lot, and/or an order allowing the Town, or its contract agents to enter the premises and remove all vehicles and other junk and debris from the premises and charge the property owner with the cost of such clean and removal expense.

**THIS RESOLUTION IS UNANIMOUSLY ADOPTED BY THOSE BOARD MEMBERS PRESENT PURSUANT TO THE FOLLOWING ROLL CALL VOTE:**

Robert Ramsey, Supervisor	[Aye]
James Sheldon, Councilman	[Aye]
Bradford Kennedy, Councilman	[Absent]
Kelly Lagoe, Councilwoman	[Aye]
Joseph Pasco, Councilman	[Aye]

  
REBECCA LAVERY, Town Clerk

Dated: February 21, 2018

February 21, 2018

**RESOLUTION AUTHORIZING A BUDGET MODIFICATION FROM  
CONTINGENCY FUND TO THE MAINTENANCE OF THE BOAT LAUNCH TO  
PAY FEES ASSOCIATED WITH THE RENEWAL OF EASEMENT FOR SUNSET  
BAY BOAT LAUNCH**

By Robert Ramsey

WHEREAS, the Town of Scriba wishes to renew the easement of the Sunset Bay boat launch and breakwall

WHEREAS, the current easement had expired,

WHEREAS, there is insufficient funds in the maintenance of the boat launch budget line

WHEREAS, there exists enough money in the contingency budget line to pay the minimum consideration (administrative fees) of \$1,000.00,

NOW, on recommendation of the Scriba Town Board, be it

RESOLVED, that the Scriba Town Supervisor is hereby authorized to execute a budgetary adjustment to transfer funds per attached budget modification from the Contingency budget line into the Maintenance of Boat Launch budget line.

ROLL CALL

YES: 4 NO: 0 ABSENT: 1

**BUDGET MODIFICATION REQUEST**

FROM			TO			REASON FOR REQUEST	DOLLAR AMOUNT
ACCOUNT NUMBER		ACCOUNT NUMBER	ACCOUNT NUMBER				
Fund	Dept.	Sub.	Fund	Dept.	Sub.		
A	1990	4				Contingency	\$1,000.00
			A	5110	4	Maintenance of Boat Launch	\$1,000.00
						Renewal of Easement for Sunset Bay	

BOARD SIGNATURES                      DATE

*Kevin J. Lagoe*                      2/21/18

*James E. Miller*                      2-21-18

*Paul S. Laro*                      2-21-18

*Kerry M. Lagoe*                      2/21/18

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**TOWN OF SCRIBA  
TOWN BOARD MEETING**

February 21, 2018

6:00 p.m.

Call to Order  
Pledge of Allegiance  
Roll Call of Town Board Members  
Minutes of Previous Meeting  
Reports, Correspondence, Announcements  
Open Meeting - All Speakers will be given a maximum 5-minute time allowance

AGENDA

1. Resolution to consider bids for gravel, cutting edges, grader blades, snowplow shoes, corrugated pipe and pipe arches for the Town Highway Department.
2. Resolution authorizing the Town Clerk Rebecca Lavery to attend the N.Y.S. Town Clerks annual conference in Albany, N.Y., from April 22<sup>nd</sup> to April 25<sup>th</sup>, 2018 at the estimated cost of \$804.00.
3. Resolution to re-appoint Michael Yerdon special Code Enforcement Officer for the Town of Scriba to assist the Code Enforcement Department with oversight of a construction project located at 134 Maiden Lane Road and to assist the Town in complying with the requirements of the Flood Damage Prevention Program, at a contract rate of \$25 per hour.
4. Resolution adopting the 25 year lease agreement for renewal of easement and authorizing payment for the Sunset Bay boat launch and breakwall. –Town Attorney Kevin Caraccioli
5. Resolution authorizing legal action against the property owner located at 6-14 Simpson Drive for alleged violations of Local Law 1 of 2012. -Town Attorney Kevin Caraccioli
6. Resolution adopting a Vehicle Use Policy.



7. Resolution authorizing Scott Samson to attend the American Water Works Association (AWWA) New York Conference from April 10<sup>th</sup> through April 12<sup>th</sup>, 2018 in Saratoga Springs, New York for the approximate cost of \$850.00 which would cover registration, lodging, meals and tolls.
8. Resolution authorizing the following budget modification
  - Budget modification to cover the payment for the administrative fee in the amount of \$1,000.00 from the Contingency budget line A1990.4 to the Maintenance of Boat Launch budget line A5110.4 for the Sunset Bay boat launch and breakwall easement renewal.
9. Motion to pay the bills as presented in the amount of \$993,129.69.

ADJOURN