

Norwich & District Photographic Society Rules

Version 2.8.1

Rules approved at the Annual General Meeting of the Society held on 01 March 1987 and amended on 21 March 1989, 26 March 1991, 13 April 1999, 11 April 2000, 11 October 2005, 03 April 2007, 16 March 2010, and 10 April 2012.

1 The Society shall be called the "Norwich and District Photographic Society."

2 The object of the Society shall be the furtherance of the art and science of photography.

3 Membership of the Society shall be open to all who are interested in photography, whether as amateurs or professionals.

4 Application for membership shall be made to the Secretary and shall be accompanied by the appropriate subscription.

5 Subscriptions to the Society shall be due and payable on 01 September each year and any member whose subscription is unpaid on the following 01 November shall cease to be entitled to the benefits of membership. The annual subscription shall be fixed at a general Meeting of the Society on the recommendation of the committee. Any recommendation to change the rate of subscription shall be circulated to members at least fourteen days before the date of the General Meeting at which the change is to be considered. The rate of subscription shall be printed in the Society's programme. Members joining the Society between 01 January and 31 March in any year shall pay two-thirds of the normal subscription. Members continuing their subscription from the previous year who wish to re-join the Society between 01 January and 31 March shall also pay two thirds of the normal subscription unless they wish to submit work for the Annual Exhibition, in which case they shall pay the full subscription. Anyone wishing to join the Society after 31 March and before 01 September shall not be registered as members, but shall be allowed to attend the Society's meetings and other functions without charge but those wishing to submit work for the Annual Exhibition shall pay the full subscription. The Committee may, in special circumstances and at its discretion, waive or reduce the rate of subscription to be paid by any member or prospective member. Honorary membership may be granted in recognition of outstanding services to the Society. Honorary Members shall be elected at a general Meeting of the society.

6 Officers of the Society shall be as follows:

President	Vice-President
Chairman	Vice-Chairman
Secretary	Assistant Secretary
Treasurer	Assistant Treasurer
Programme Secretary	Assistant Programme Secretary
Exhibition Secretary / Secretaries	
Competition Secretary	
Public Relations Officer	
Projectionist	
Examiner	

7 The President shall hold office for two years and shall be invited to attend all meetings of the Society. The Vice-President shall hold office for two years and succeed the President on his/her retirement from office.

8 The Officers of the Committee, including the Chairman and Vice-Chairman, shall hold office for one year and shall then be eligible for re-election.

9 The affairs of the Society shall be managed by a Committee comprising the following officers:-

Chairman
Vice-Chairman
Secretary
Treasurer
Programme Secretary
Exhibition Secretary / Secretaries
Competition Secretary
Public Relations Officer

together with three members elected at the Annual General Meeting. Each elected member shall serve for two years. One of the elected members shall retire each year but shall be eligible for re-election. A quorum of the Committee shall be six members. Casual vacancies on the Committee may be filled by the Committee, the persons so appointed holding office until the next Annual General Meeting. Other officers or members may be invited to attend meetings of the Committee at the discretion of the Committee.

10 The Secretary shall conduct the generate business of the Society and keep minutes of the proceedings of the Annual General and Committee meetings of the Society. The Assistant-Secretary shall assist the Secretary as may seem desirable and shall act for the Secretary when necessary.

11 The Treasurer shall keep on account of the receipts and payments of the Society and shall provide on audited summary thereof at the end of each financial year, which shall be presented to the Annual General Meeting. The accounts shall be audited by an Examiner who shall be a member of the Society.

12 The Programme Secretary shall be responsible for arranging the programme of meetings of the Society and all matters connected therewith. The Assistant Programme Secretary shall assist the Programme Secretary as may seem desirable and shall act for the Programme Secretary when necessary.

13 The Competition Secretary shall be responsible for arranging such competitions as are included in the programme of the Society both within the Society and between this Society and other clubs and Societies and all matters connected therewith.

14 One or more exhibitions of the work of members of the Society shall be arranged annually by the Committee. For each Exhibition an Exhibition Secretary shall be elected and a Sub-Committee may also be appointed. Each Exhibition Secretary shall be a voting member of the NDPS Committee. The committee or Sub-Committee shall make such arrangements as are necessary in connection with the selection and judging, if required, of work submitted by members and for its display at a suitable venue. The appropriate Exhibition Secretary shall be responsible for making all the necessary arrangements in

connection with the exhibition and shall co-ordinate the activities of a Sub-Committee and the Committee of the Society.

15 An Annual General Meeting of the Society shall be convened at the end of each year's programme.

16 An Extraordinary General Meeting of the Society shall be convened within twenty-eight days of the receipt by the Secretary of a requisition signed by twelve members of the Society. Such requisitions shall state the purpose for which such a meeting is desired. The Committee may, at its discretion, convene an Extraordinary General Meeting of the Society.

17 An Agenda, including the wording of resolutions to be considered at the meeting, shall be circulated to members not less than fourteen days prior to the date of a General Meeting.

18 Resolutions intended to be included in the agenda of a General Meeting shall be submitted to the Secretary in writing not less than twenty-eight days prior to the date of the General Meeting at which they are to be considered. With the exception of resolutions submitted by the Committee, resolutions for consideration at a General Meeting shall be proposed and seconded.

19 At any General Meeting of the Society any decision arising out of a resolution submitted in accordance with rule 18, except a resolution relating to the changing of the rules of the Society or to a winding up of the society, shall be by a simple majority of those members present and voting. Any decision arising out of a resolution relating to the changing of the rules of the Society shall require the approval of two-thirds of those members present and voting. Any Other Business shall be a permanent fixture on the agendas of the Society's Committee and Annual General Meetings.

20 In appropriate circumstances a General Meeting of the Society may consider a resolution submitted in accordance with rule 18 that the affairs of the Society be wound up. In the event of such a resolution being submitted the President shall make arrangements for all members of the Society to vote on the resolution in person or by proxy or by post. Any decision arising out of such a resolution shall require the approval of two-thirds of those members voting. If such a resolution is carried the assets of the Society shall be vested in Trustees who shall be appointed by members present at a General Meeting at which the decision to wind up the affairs of the Society is taken. The Trustees so appointed shall, after settlement of any outstanding commitments of the Society, retain all the assets of the Society for a period of one year. At the end of this period the Trustees shall transfer the remaining assets of the Society to any organisation which they may consider to be a successor to the Society and, if this is not possible, to any other organisation having a similar object to the Society and, if this is not possible, to any other charity or charities at their discretion.

21 Every member of the Society shall be entitled to a copy of these rules.

