

HOW DID YOU HEAR ABOUT US?

- NEWSPAPER WEBSITE BILL BOARD
 REFERRAL SOCIAL MEDIA OTHER _____

1 Please print. Submit a separate registration form for each student.

1 STUDENT INFORMATION			
STUDENT NAME	DATE OF BIRTH / /	GENDER <input type="radio"/> Male <input type="radio"/> Female	<input type="radio"/> New Student <input type="radio"/> Continuing Student
PARENT/GUARDIAN/CAREGIVER NAME		E-MAIL ADDRESS	
HOME ADDRESS		CITY	STATE
HOME TELEPHONE NUMBER (please include area code) ()	WORK TELEPHONE NUMBER (please include area code) ()	CELL PHONE NUMBER (18 yrs or above only) ()	

SIGN UP FOR TEXT ALERTS

2 BILLING CONTACT INFORMATION			
RESPONSIBLE PARTY NAME			
HOME ADDRESS (street, city, state, zip code) IF DIFFERENT THAN ABOVE		BILLING E-MAIL ADDRESS (print clearly, monthly statements will only be sent via email)	
HOME TELEPHONE NUMBER (please include area code) ()	WORK TELEPHONE NUMBER (please include area code) ()	CELL PHONE NUMBER (18 yrs or above only) ()	

3 EMERGENCY CONTACT			
NAME		RELATIONSHIP TO STUDENT	
HOME TELEPHONE NUMBER (please include area code) ()	WORK TELEPHONE NUMBER (please include area code) ()	CELL PHONE NUMBER (18 yrs or above only) ()	

4 HEALTH INFORMATION	
PHYSICIAN NAME	PHYSICIAN PHONE NUMBER ()
This student has the following special needs (consider medications, allergies, physical and mental health, behavior or emotional problems and anything else that will help us better serve you):	
I give my doctor permission to treat my child/me in the event of an emergency <input type="checkbox"/> yes <input type="checkbox"/> no	
I have signed an over the counter medication waiver form <input type="checkbox"/> yes <input type="checkbox"/> no	

5 CSA POLICIES AND HANDBOOK AGREEMENT - REQUIRED FOR REGISTRATION

WITHDRAWALS/REFUNDS: Registration fees are non-refundable. If you withdraw, charges will NOT be stopped until after the office has received a completed ADD/DROP form. Accounts will be charged a \$25 drop fee per student for all classes dropped after 14 days from the start of the class. CSA cannot provide refunds or credits for classes missed by students due to illness, personal schedule conflicts or for other reasons. All past due accounts will be sent to collections after June 30th. Debtor is responsible for all collection fees including court cost and attorney fees. **THERE ARE NO EXCEPTIONS TO THIS POLICY.**

CANCELLATION POLICY: In the event that a class does not reach the required minimum (typically 4 students) or there are circumstances beyond our control, CSA reserves the right to cancel. You will be notified, and we will be happy to work with you to find a suitable replacement. If no replacement can be settled upon, CSA will refund your money in full.

PLEASE NOTE: In the event that an act of nature (i.e. severe storm, power outage, etc.) or civil disturbance necessitates the closing of any CSA program in Marion or any other off-site location, CSA is not responsible for providing a make-up session, credit or refund of any kind.

REGISTRATION FEES: There is an annual non-refundable registration fee per student.

RELEASE/WAIVER: I hereby agree to indemnify and hold harmless CSA and its employees from and against any and all claims for personal injuries or damages of any kind arising from participation in the CSA program. Further, I authorize CSA staff and faculty to seek emergency medical help if this becomes necessary. I realize that every effort will be made by CSA staff to contact me in the event of a medical emergency involving my child and I agree to indemnify and hold harmless CSA personnel in seeking medical care for my child.

IMAGE CONSENT: I agree that CSA may use my child's likeness in the routine promotion of its programs and for other noncommercial applications.

FIELD TRIP CONSENT: I give permission for my child to leave the premises of the CSA for class field trips, supervised by one or more adult staff members. I understand that I will have advance information about the day, time and location of the outing.

PAYMENTS/SCHEDULES: All payments are due the 1st of the month. Accounts with outstanding balances will be charged a \$10 late fee after the 15th of each month.

COSTUME DEPOSITS: All CSA Costume deposits are non-refundable after 12/15.

BY SIGNING, I AGREE THAT I HAVE RECEIVED THE CSA STUDENT HANDBOOK AND AGREE TO ALL THE POLICIES STATED WITHIN THE HANDBOOK AND THIS REGISTRATION FORM.

➤ SIGNATURE REQUIRED _____ DATE / /

PARENT/GUARDIAN OR ADULT STUDENT SIGNATURE REQUIRED FOR ENROLLMENT

HOW TO COMPLETE YOUR REGISTRATION:	BY MAIL CSA Attn: Registration 305 S. Adams St. Marion, IN 46952	IN PERSON Office Hours: Monday - Thursday 10:00 am - 8:00 pm	ONLINE www.csa-marion.com
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