

## JOB DESCRIPTION

**Job Title:** C3 Students/Young Adults Pastor  
**Department:** Family Ministries  
**Manager/Director:** Family Ministries Director  
**Level:** Department Director  
**Time Commitment:** Part Time  
**Date:** Sept 2018

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### **I. Purpose of the Job:**

The C3 Students/ Young Adults Pastor will develop and oversee our student and young adult ministries and Connect Groups. They will be responsible for creating and maintaining a secure, nurturing environment in which each student/young adult will see, hear, and feel the love of Jesus. They will ensure parents feel confident that their student is receiving the highest quality of care and ministry while their student attends services and events. They will give equal time of speaking, personal presence, and energy to both student and young adult groups.

### **II. Experience, Skills, and Knowledge Required**

- Experience in student/young adult ministry and proven leadership skills
- A Pastoral mindset and the ability to see and anticipate the needs of ministries/events
- Exceptional verbal, written, editing, proofreading, organizational and admin skills
- Able to relate positively and professionally to students of all ages, young adults, parents, other staff and leaders under intense pressure.
- Steady, positive attitude, people-oriented, team player, customer service minded
- Ability to handle confidential information
- Familiar with Microsoft Office Word, Excel, and Google Doc, ability to learn new software
- Must be an independent self-starter with a sense of urgency, proven results orientation, initiative and an affinity for producing consistently high-quality work in a manner that shows excellence.
- Growing, committed follower of Christ
- Un-compromised commitment to CityGate Church's vision, values, and core beliefs
- Willing to be agile and open to feedback

### **IV. Essential Functions and Responsibilities**

- Develop and oversee Student and Young Adult Connect Groups
- Consent to a background check
- Support the Family Ministries Director regarding vision, changes, policies and procedures.
- Cast vision, attract, build, connect, develop and evaluate department Dream Team members.
- Participate in Creative meetings, staff meetings, and leadership meetings
- Develop, oversee, and train all levels of leadership within the Student/Young Adult Team

### **V. Weekly Deliverables**

- Assist with the overseeing of all department operations, including coordination, communications, weekly and or monthly curriculum prep and ministry events for the department. (if applicable)
- Weekly Communication with Family Ministries Director to report vision for what is coming next, department wins, areas in need of improvement, and metrics.
- Pray for and encourage students/young adults and Dream Team members.

### **VI. Sunday Team Engagement**

- Support and guide Student/Young Adult Dream Team members through effective communication in order to connect with new and non-connected students/young adults.
- Provide support at the altar for Students and Young Adults

**VII. Monthly Deliverables**

- Maintain ongoing C3 Student/Young Adult training, monthly meetings, and CityGate meetings.
- Have monthly meetings with your department to train, cast vision, and fellowship
- Create the monthly schedule for the department.
- Execute a monthly Worship Experience and a fellowship event for C3 Students
- Execute a monthly Worship Experience and a fellowship event for C3 Young Adults
- Support and a grow Student/Young Adult Connect Groups
- Attend Growth Track week 4 to recruit and build relationships with Dream Team members

**V. Employees possess and exhibit the following core values in their daily lives:**

- Love for God
- Love for People
- Work Ethic that is excellent, protective and frugal with time and money
- Attitude of a servant, enjoyable to be with and devoted to the call of God and the Church

**VI. Physical Demands:**

- N/A