

**VILLAGE OF CENTRAL SQUARE
3125 EAST AVENUE
CENTRAL SQUARE, NY 13036
VILLAGE BOARD MEETING
JANUARY 14, 2019**

VILLAGE BOARD MEETING

The Village of Central Square Village Board met at the Village Hall on January 14, 2019 at 7:16 p.m. Village Board members in attendance were Trustee Randy House, Trustee Millard Murphy and Trustee James Turo. Mayor Ken Sherman was absent. Trustee Heather Stevens arrived at the meeting at 7:42 p.m. Also present were Police Chief Ed Carroll, Ed Cusato, Village Code Enforcement, Paul Sheneman, Village Engineer, Michael Avery, Village DPW Supervisor, and Michelle Hamer, Secretary for the Village Board for this meeting. Guest, Paul Baxter, North Shore Council of Governments, arrived at 7:35 p.m.

Called to Order:

Deputy Mayor Randy House called the meeting to order at 7:03 p.m. and then followed with the Pledge of Allegiance.

Deputy Mayor House made a Motion to allow Michelle Hamer to take the Minutes of the Meeting, in the absence of a Village Clerk. The Motion was seconded by Trustee Murphy, all other Board Members approved, and the Motion was carried.

Trustee House:

The Christmas decorations are put away, snow plows all set, discussed insulation of the ceiling and disk filters for sewer upgrade.

Trustee Murphy

The cemetery is closed.

Trustee Turo:

No business to discuss.

Ed Cusato, Code Enforcement:

Ed reviewed and discussed, with the Board, his Village Board Report dated 1/14/19, the Building Permits list dated 12/1/18-1/14/19, and the Violation Summary for 12/1/18-1/14/19.

Ed Carroll, Police Chief:

Chief Carroll reviewed his December 2018 Report with the Board. He advised the Board that the new 911 system is planned to be effective 1/16/19. Ed made a request to the Board for a climate-controlled storage space for police files.

Trustee Stevens:

Trustee Stevens advised the Board that the Sunday, work day, went good and 10 people attended. History talks with resume in April. Trustee Stevens added two New Business to the Agenda: Emails regarding amendment to NYS Code Rule 16 NYCRR Part 753 regarding Dig Safety/Excavator Safety and New Bill (10-9-2018) regarding Sexual Harassment Policy and Training Program.

Paul Sheneman, Village Engineer:

Paul reviewed his Checklist of Supporting Documents Needed for the CWSRF Engineering Planning Grant Agreement with the Board.

1. **Authorization for Representative to Execute Grant Agreement:** Trustee Murphy made a Motion to accept the Authorized Representative Resolution to allow Mayor Ken Sherman to execute the Grant Agreement. The Resolution was seconded by Trustee Turo. The Board was polled and all said yes. The Resolution was passed.
2. **Authorization and Appropriation of Local Match:** Trustee Murphy made a Motion to accept and authorize the Resolution for EPG: local match minimum of 20% of the EPG grant award, authorizing and obligating local match funds. The Resolution was seconded by Trustee Turo. The Board was polled and all said yes. The Resolution was passed.
3. **SEQR Determination (Type II):** With regard to the Resolution for the State Environmental Quality Review (SEQR) Act Resolution, the Board decided to hold and wait until it is determined if it is a Type I or Unlisted Action. Paul will research and report back to the Board.

Further, Trustee Murphy made a Motion to approve execution of the Engineering Agreement and to pay Paul Sheneman, Village Engineer. Trustee Turo seconded the Motion. The Board was polled and all said yes. The Motion was carried.

Clerk/Treasurer Report (vacant): None.

Correspondence: None.

Citizen Concern: None

Approval of Minutes:

Trustee Stevens made a Motion to accept the Minutes as presented from the December 10, 2018 Meeting, seconded by Trustee. Turo. The rest of the Board was polled, and all said yes, and the Motion was passed.

Old Business:

- **Zoning Amendment:** The Board discussed some of the changes in the Amended draft that applied, and others that they felt didn't apply, based on feedback from Oswego County Planning. Trustee Murphy made a Motion to accept the Zoning Amendment Proposal as Local Law 1-2019 and send a copy to the Village Attorney. The Motion was seconded by Trustee Turo. The Board was polled, and all said yes, and the motion was passed.

- **Toshiba Copier:** Trustee Murphy advised the Board that he talked to the Toshiba representative and the contract signed by the Village was a 4-year contract and not a month-to-month. The Village must keep the copier and contract for 4years.

New Business:

- **Village Attorney Appointment:** Trustee Murphy made a Motion to accept Rebekah Prosachik, Esq. and the Prosachik Law Firm, as the new Village Attorney. Trustee Turo seconded the Motion. All Board members were polled, all said yes, and the Motion was passed.
- **Village Employee Handbook review-attorney:** Trustee Murphy made a Motion to send the Employee Handbook to the Village Attorney for review and to advise the Board if any amendments are needed. Trustee Turo seconded the Motion. The Board was polled, all said yes, and the Motion was passed.
- **Village Deputy Clerk Appointment-Kay Foster:** This new business was taken off the Agenda.
- **Dig Safely:** Trustee Stevens reviewed with the Board the new law revision of 11/5/18 regarding excavator training. All agreed the Village is properly trained and in compliance.
- **Sexual Harassment Policy and Training:** The Board agreed that training will be completed during the winter months.
- **Oswego County Conference for Mayors:** Trustee Murphy advised the Board that he attended the Oswego County Conference for Mayors last week at the Tailwater Lodge in Altmar. Trustee Murphy provided the Board with details of the conference, including speaker Sheriff Don Hilton. The conference was good and very informative.

Paul Baxter, North Shore Council of Governments review:

Paul presented and discussed his report with the Board.

Approval of Bills:

Abstract #13: Bills were reviewed and discussed by the Board. Trustee Turo made a Motion to pay the bills as stated, Abstract #13 for a total of \$94,142.93. The Motion was seconded by Trustee Murphy. All other Board Members were polled, Trustees Turo, Trustee Murphy, and Deputy Mayor House said yes, and Trustee Stevens said no. The Motion was passed.

Close Meeting:

Trustee Stevens made a Motion to close the meeting at 8:27 p.m. The Motion was seconded by Trustee Turo. All other Board Members were in favor, and the Meeting was closed at 8:27 p.m.

Respectfully submitted,

Michelle Hamer, Secretary

APPROVED

FEB 21 2019

**VILLAGE OF
CENTRAL SQUARE**

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3125 EAST AVENUE
CENTRAL SQUARE, NY 13036**

**PLANNING BOARD MEETING
JANUARY 17, 2019**

PLANNING BOARD MEETING

The Village of Central Square Planning Board met at the Village Hall on January 17, 2019 at 7:00 p.m. Members in attendance were Chairwoman Maryellen Commisso, Craig Wilson, Mark Monica and Maggie Kirkby. Zita Bookman was not present. Also present were Ed Cusato, Village Code Enforcement and Michelle Hamer, Secretary for the Planning Board.

Called to Order:

Chairwoman Commisso called the Planning Board Meeting to order at 7:00 p.m. and started with the Pledge of Allegiance. All Board members were present except Zita Bookman, who resigned.

Old Business:

The Board reviewed the Minutes from the September 6, 2018 Planning Board Meeting and approved them. A Motion was made by Mark Monica to accept the Minutes from the September 6, 2018 Meeting, the Motion was seconded by Maggie Kirkby. All in favor, motion carried.

New Business:

There was no new business.

Chairwoman Commisso confirmed that Zita Bookman resigned from the Planning Board. The Board held discussions regarding looking for a new member.

Code Enforcement:

Ed Cusato reviewed with the Planning Board his Village Planning Board Report dated 1/14/19 together with his Building Permit and Violation Summary, each dated 12/1/18 - 1/17/19. The reports were discussed in detail by all.

Close Meeting:

Chairwoman Commisso closed the Meeting at 7:50 p.m. Craig Wilson made a Motion to adjourn the Meeting, the Motion was seconded by Maggie Kirkby. All in favor, motion carried. The meeting closed at 7:50 p.m.

Respectfully submitted,

Michelle A. Hamer, Secretary

VILLAGE OF CENTRAL SQUARE – VILLAGE BOARD MEETING – January 29, 2019.
3125 East Ave., Central Square, NY 13036 - approved

OPENING

The meeting was called to order at 7:00 pm by Mayor Ken Sherman with all present joining in the pledge of allegiance to flag of the United States of America.

MEMBERS IN ATTENDANCE

Mayor Ken Sherman, Trustee Millard Murphy, Trustee Jim Turo, Trustee Randy House, and later joining the meeting, Trustee Heather Stevens

OTHERS IN ATTENDANCE

Code Enforcement Officer Edward Cusato Jr., Police Chief Ed Carroll, DPW Superintendent Mike Avery, Tom Rinefierd, RJ Smith, and Kay Foster

RESOLUTION

Trustee Murphy made a motion to task Kay Foster with recording the minutes of the meeting. The motion was seconded by Trustee Turo. Vote as follows: Mayor Sherman, yes; Trustee Murphy, yes; Trustee House, yes; and Trustee Turo, yes. The motion was carried unanimously.

FLOOR OPEN - The floor was opened for comment.

Trustee House gave a report on the progress of the upgrade on the Water Treatment Plant. He stated the report from the DEC on the WTP came back with everything deemed satisfactory. He talked about the grants received for the upcoming disinfection project.

There was discussion concerning the snow accumulation at the intersection near the Mirabito gas station. It is interfering with driver's line of sight. Mirabito will be informed about the danger and correct their plowing practices.

Trustee Murphy stated that there is some work to be done at the cemetery, work on the chapel and wood debris to be removed.

He stated the employee handbook and local law no. 1 has been dropped off at the attorney's office.

Ed Cusato, code enforcement officer, stated that he has put a stop order at 526 So. Main Street where a mechanics' garage has been operating without having obtained

a site plan review for change of use. He also mentioned that Empower Bank is planning on opening a branch in Central Square which will require a subdivision.

Police Chief Ed Carroll reported that the new radio system is up and running. The new tracking system for tickets is in use. Taser acquisition was discussed. It would require training for each individual user. Requirements for taser usage will have to be added to the police manual.

SUMMER REC PROGRAM

The Village has received notice that Johanna Evans will not be returning as the director this year. It was stated that Brian Chetney at the Oswego County Youth Bureau might be of help with the summer program. Trustee Murphy suggested that the schools could be contacted so that the Village program does not conflict with any activities they may have.

Tom Rinefield questioned the zoning classification of CA (commercial automotive), are such areas specified and will other areas be available? He also asked about the missing sign at the Ada Powell trail. He was informed that it will be replaced.

Trustee Murphy mentioned the need to update the Comprehensive Plan to include zoning. Hearings are needed to put a new plan in place.

RESOLUTION

Trustee Murphy made a motion to send the Comprehensive Plan to Bernie English for his comments. The motion was seconded by Trustee Turo. Vote as follows: Mayor Sherman, yes; Trustee Murphy, yes; Trustee House, yes; and Trustee Turo, yes. The motion was carried unanimously.

RESOLUTION

Trustee Murphy made a motion to have the former Village Accountant, Art Pearson, finish the questions for the state audit report for 2018. The motion was seconded by Trustee Turo. Vote as follows: Mayor Sherman, yes; Trustee Murphy, yes; Trustee House, yes; and Trustee Turo, yes. The motion was carried unanimously.

OLD BUSINESS (the following two paragraphs provided by Trustee Stevens):

Trustee Stevens asked about the SEQR Determination from the last board meeting. It was tabled as part of the CWSRF Engineering Planning Grant Agreement. DPW Supervisor Mike Avery told the board that he had not heard back from our engineer, but that Val stated it was not a Type I or unlisted action due to using the chlorination process instead of ultraviolet process.

Trustee Stevens also asked if Paul Sheneman had provided an updated proposal for the engineering services agreement to prepare required Engineering report on wastewater disinfection. Mr. Avery reported that no, we had not yet received an updated proposal.

NEW BUSINESS

KAY FOSTER – VILLAGE CLERK APPOINTMENT

Salary and benefits were discussed: 36K salary per year, 1 week vacation first year, sick days, holidays, full health insurance, personal days.

RESOLUTION

Trustee Murphy made a motion to appoint Kay Foster as Village Clerk / Treasurer, seconded by Trustee Turo. Vote as follows: Mayor Sherman, yes; Trustee Murphy, yes; Trustee House, yes; and Trustee Turo, yes. Trustee Stevens abstained. The Motion was carried. Trustee Murphy later stated Kay Foster is effective 2/1/2019.

ROBERT SMITH

DPW employee Robert Smith's position and pay rate were discussed, including benefits. He declined the health insurance.

RESOLUTION

Trustee Murphy made a motion to promote Robert Smith from seasonal employee to full time, give him a raise from \$11.10 per hour to \$13.10, effective Feb.1, 2019, including benefits, and to be provided additional training. He will be an apprentice to the DPW Superintendent. The motion was seconded by Trustee Turo. Vote as follows: Mayor Sherman, yes; Trustee Murphy, yes; Trustee House, yes; and Trustee Turo, yes; and Trustee Stevens, yes. The Motion was carried unanimously.

RESOLUTION

Trustee Murphy made a motion to approve the resolution in support of the CNY RPDB and have the mayor sign. The motion was seconded by Trustee Turo. Vote as follows: Mayor Sherman, yes; Trustee Murphy, yes; Trustee House, yes; and Trustee Turo, yes; and Trustee Stevens, no. The Motion was carried.

SUMMER REC PROGRAM

There was discussion about changes and improvements that could be made to the summer program. A notice will be posted in the newspaper to solicit a new director.

ABSTRACT No. 14

Trustee Murphy made a motion to approve abstract no. 14 and pay the listed bills totaling \$29,965.08. The motion was seconded by Trustee Turo. Vote as follows: Mayor Sherman, yes; Trustee Murphy, yes; Trustee House, yes; and Trustee Turo, yes; and Trustee Stevens, no. The Motion was carried.

PAST MINUTES

Trustee Murphy made a motion to approve the minutes of the January 14, 2019 Village Board meeting, seconded by Trustee Turo. Vote as follows: Mayor Sherman, yes; Trustee Murphy, yes; Trustee House, yes; and Trustee Turo, yes; and Trustee Stevens, yes. The Motion was carried.

ADJOURN

At 8:10 pm Trustee Stevens made a motion to adjourn the meeting, seconded by Trustee Turo. Vote as follows: Mayor Sherman, yes; Trustee Murphy, yes; Trustee House, yes; and Trustee Turo, yes; and Trustee Stevens, yes. The Motion was carried unanimously.

Respectfully Submitted, Kay Foster, Village Clerk / Treasurer