

VILLAGE OF CENTRAL SQUARE – VILLAGE BOARD MEETING – March 25, 2019.
3125 East Ave., Central Square, NY 13036

MEMBERS IN ATTENDANCE

Mayor Ken Sherman, Trustee Jim Turo, Trustee Randy House, Trustee Millard Murphy, and Trustee Heather Stevens who joined the meeting at 7:45

OTHERS IN ATTENDANCE

Police Chief Ed Carroll, DPW Superintendent Mike Avery, Tom Rinefierd, George McCormick, Cory Keegan, Aaron Phillips, and Village Clerk Kay Foster

OPENING

The meeting was called to order at 7:00 pm by Mayor Ken Sherman with all present joining in the pledge of allegiance to flag of the United States of America.

REPORTS

Trustee House gave a report on the progress of the WWTP upgrade. The main pump is running. The change over took 48 hours of non-stop men on site. The men are now working on summer change overs.

Trustee Murphy has been in touch with Bernie English about updating the comprehensive plan with the new zoning law. Trustee Murphy had a cemetery meeting about repairs to the chapel. The cemetery will be open the first part of April. He reported on the summer rec meeting with representatives from Oswego County, Hastings, and W. Monroe.

Police Chief Carroll

Chief Carroll presented Aaron Phillips to the Board. Mayor Sherman swore him in and they signed the oath book.

MOTION – Trustee Murphy made a motion to hire Aaron Phillips for the police department with one year probation, the motion was seconded by Trustee Turo. Vote as follows: Mayor Sherman, yes; Trustee House, yes; and Trustee Turo, yes; and Trustee Murphy, yes. The Motion was carried unanimously.

BUDGET

Legal notices will be ordered for a meeting on April 8 to present the budget draft to the public at 6:45 pm. and a special meeting on April 15 to vote on the budget.

COMMENTS FROM THE PUBLIC

Tom Rinefierd again commented on potholes. Mike Avery, DPW Superintendent, said he's been in contact with the county because the roads concerned are mostly county roads. Tom Rinefierd also mentioned that there may be less state funds provided to local governments this upcoming year and may need to be considered in the budget.

MINUTES

MOTION – Trustee Murphy made a motion to accept the minutes of the March 11, 2019 meeting. The motion was seconded by Trustee Turo. Vote as follows: Mayor Sherman, yes; Trustee House, yes; and Trustee Turo, yes; and Trustee Murphy, yes. The Motion was carried unanimously.

MOTION – Trustee Murphy made a motion to accept the minutes of the March 14, 2019 emergency meeting. The motion was seconded by Trustee House. Vote as follows: Mayor Sherman, yes; Trustee House, yes; and Trustee Turo, yes; and Trustee Murphy, yes. The Motion was carried unanimously.

GEORGE MCCORMICK

MOTION – Trustee Murphy made a motion to hire George McCormick as our new DPW Superintendent, start date of April 1, 2019, at \$27 per hour, 3 weeks' vacation during the first year, including other employee benefits. The motion was seconded by Trustee Turo. Vote as follows: Mayor Sherman, yes; Trustee House, yes; and Trustee Turo, yes; and Trustee Murphy, yes. The Motion was carried unanimously.

TRUSTEE STEVENS arrived at 7:45 pm

MOTION – Trustee Murphy made a motion to pay Bernie English using the appropriations account A1440.400 for engineering. The motion was seconded by Trustee Turo. Vote as follows: Mayor Sherman, yes; Trustee House, yes; and Trustee Turo, yes; Trustee Murphy, yes; Trustee Stevens, abstain. The Motion was carried.

ABSTRACT No. 19

Trustee House made a motion to approve abstract no. 19 and pay vouchers #579 through #613 totaling \$37,246.23. The motion was seconded by Trustee Turo. Vote as follows: Mayor Sherman, yes; Trustee House, yes; and Trustee Turo, yes; Trustee Murphy, yes; and Trustee Stevens, abstain. The Motion was carried.

MOTION TO ADJOURN

At 7:50 Trustee Stevens made a motion to adjourn the meeting, seconded by Trustee Turo. Vote as follows: Mayor Sherman, yes; Trustee House, yes; and Trustee Turo, yes; Trustee Murphy, yes; and Trustee Stevens, yes. The Motion was carried.

Respectfully submitted, Kay Foster, Village Clerk / Treasurer

VILLAGE OF CENTRAL SQUARE VILLAGE BOARD
EMERGENCY MEETING - March 14, 2019

OPENING – The meeting was called to order at 3:07

MOTION – A motion was posed by Trustee Murphy for The Village of Central Square to enter into a BAN agreement in order to purchase a police vehicle, a 2015 Ford SUV vin #1FMSK8AR4FGB98511 for the price of \$26,920.48. The total loan amount will be for \$28,870.48 to include lettering and striping. The motion was seconded by Trustee Stevens. Vote as follows:

Mayor Ken Sherman: yes no absent
Trustee Millard Murphy: yes no absent
Trustee Randy House: yes no absent
Trustee Jim Turo: yes no absent
Trustee Heather Stevens: yes no absent The motion was carried.

MOTION – A motion was made by Trustee Stevens to close the meeting at 3:09 pm, seconded by Trustee Murphy. Vote as follows:

Mayor Ken Sherman: yes no absent
Trustee Millard Murphy: yes no absent
Trustee Randy House: yes no absent
Trustee Jim Turo: yes no absent
Trustee Heather Stevens: yes no absent The motion was carried.

Respectfully submitted, Kay Foster, Village Clerk Treasurer

approved at 3-25-19 Village Board meeting

VILLAGE OF CENTRAL SQUARE – VILLAGE BOARD MEETING – March 11, 2019.
3125 East Ave., Central Square, NY 13036

OPENING

The meeting was called to order at 7:02 pm by Mayor Ken Sherman with all present joining in the pledge of allegiance to flag of the United States of America.

MEMBERS IN ATTENDANCE

Mayor Ken Sherman, Trustee Jim Turo, Trustee Randy House, Trustee Millard Murphy, and Trustee Heather Stevens who joined the meeting at 7:50

OTHERS IN ATTENDANCE

Code Enforcement Officer Edward Cusato Jr., Police Chief Ed Carroll, DPW Superintendent Mike Avery, Tom Rinefierd, Town Supervisor of West Monroe Vern Sundet, Paul Baxter Northshore Council of Governments, and Village Clerk Kay Foster

REPORTS

Trustee House gave a report on the progress of the WWTP upgrade. The project is almost complete.

Trustee Murphy has been in touch with Bernie English about updating the comprehensive plan with the new zoning law. Trustee Murphy suggested meeting with other towns and reviewing their cemetery plans.

Code Officer Cusato reported that there were no new permits or citations. He stated the next Planning Board meeting on March 21 the Planning Board will be reviewing a site plan for Trucks R Us. He also stated he is performing Chapter 136 property maintenance inspections for multifamily buildings. A food truck vendor inquired about using the park during the summer concerts. It will be further investigated but not likely as it a source of fund raising for non-profits such as boy scouts. Ed will not be in the office from March 18 – 28 but will be available by phone and text.

Police Chief Carroll stated Officer Ferrazzoli has submitted his resignation, effective at the end of March. Mr. Erin Phillips is interested in the job and will be interviewed by the Village Board at the work meeting next week. Chief Carroll also requested a debit card for himself only, so he can order police department supplies quickly and conveniently online. The debit card would be limited to the annual budget for police department supplies. He stated that they had a practice lockdown at the high school recently and are planning an unannounced lockdown drill soon.

MOTION – Trustee Turo made a motion to change the purchase plan for the police department to a debit card use. The motion was seconded by Trustee Murphy. Vote as follows: Mayor Sherman, yes; Trustee House, yes; and Trustee Turo, yes; and Trustee Murphy, yes. The Motion was carried.

WEST MONROE TOWN SUPERVISOR VINCE SUNDET

Mr. Sundet was requesting permission for their town's engineer to do a study including possible connection into the Central Square WWTP. The Village Board agreed that they would review the report which should be ready at the end of July. He was asked, and offered info about his town's budget for parks and their park program format, annual street sweeper rental, and other Town business.

TRUSTEE STEVENS

Trustee Stevens has been contacted by a local young man requesting permission to have an opening day parade for Little League on May 4th. The police chief and fire department will be involved in arranging it. Mike Avery stated that they need a police car escort to avoid obtaining a permit.

CITIZEN CONCERNS

Tom Rinefierd voiced his concerns about pot holes. He announced the upcoming March 13th meeting at the Town of Constantia concerning an invasive fly.

PAST MINUTES

RESOLUTION: Trustee Murphy made a motion to approve the minutes of the December 17, 2018 meeting. The motion was seconded by Trustee Turo. Vote as follows: Mayor Sherman, yes; Trustee House, yes; and Trustee Turo, yes; and Trustee Murphy, yes; and Trustee Stevens, abstain. The Motion was carried.

RESOLUTION: Trustee Murphy made a motion to approve the minutes of March 11, 2019 meeting. The motion was seconded by Trustee Turo. Vote as follows: Mayor Sherman, yes; Trustee House, yes; Trustee Turo, yes; and Trustee Murphy, yes; and Trustee Stevens, yes. The Motion was carried.

NEW BUSINESS

BUDGET

The new budget draft was presented to the board members.

PARK PROGRAM DIRECTOR

A vote to hire Judith Windhausen as park director was delayed until a meeting can be held with Brian Chetney of Oswego County Youth Bureau, , the proposed Rec Director, and other Town representatives to discuss plans for the park program.

POLICE CAR PURCHASE

The Board discussed the purchase of a used SUV for the police department. They agreed to move forward with the loan process. A vote will be held after documents are prepared.

PAUL BAXTER

Paul Baxter presented his March report. Items included a meeting about an invasive fly, North Shore Council of Governments meeting in April, a CNY Regional Economic Development Council meeting on March 26, and Windows 7 support from Microsoft expiring.

ABSTRACT No. 17

Trustee Turo made a motion to approve abstract no.17 and pay the listed bills totaling \$24,423.31, which excludes vouchers #576, 573, and 562 until further clarification. The motion was seconded by Trustee House. Vote as follows: Mayor Sherman, yes; Trustee House, yes; and Trustee Turo, yes; Trustee Murphy, yes; and Trustee Stevens, no. The Motion was carried.

MOTION

Trustee Murphy made a motion to spend up to \$5K from the building fund to begin work on the façade of the police office. The motion was seconded by Trustee Turo. Vote as follows: Mayor Sherman, yes; Trustee House, yes; Trustee Murphy, yes; Trustee Turo, yes; and Trustee Stevens, yes. The Motion was carried.

The work will include a door, a dormer over the door, siding, and an air conditioner to protect the evidence storage.

EXECUTIVE SESSION

At 9:21 the Board went into executive session to discuss a future employee.

At 9:40 the Board came back into general session.

MOTION

Police officer Kite submitted a request to order a computer component for the police office. Trustee House made a motion to approve the purchase, not to exceed \$80. The motion was seconded by Trustee Turo. Vote as follows: Mayor Sherman, yes; Trustee House, yes; and Trustee Turo, yes; Trustee Murphy, yes; and Trustee Stevens, yes. The Motion was carried.

MOTION

Trustee Stevens made a motion to approve the purchase order for rails for the WWSTP for \$3,200, seconded by Trustee Turo. Vote as follows: Mayor Sherman, yes; Trustee House, yes; and Trustee Turo, yes; Trustee Murphy, yes; and Trustee Stevens, yes. The Motion was carried.

MOTION TO ADJOURN

At 9:42 Trustee Stevens made a motion to adjourn the meeting, seconded by Trustee Turo. Vote as follows: Mayor Sherman, yes; Trustee House, yes; and Trustee Turo, yes; Trustee Murphy, yes; and Trustee Stevens, yes. The Motion was carried.

Respectfully submitted, Kay Foster, Village Clerk / Treasurer

VILLAGE OF CENTRAL SQUARE – VILLAGE BOARD MEETING – February 11, 2019.

3125 East Ave., Central Square, NY 13036

OPENING

The meeting was called to order at 7:00 pm by Mayor Ken Sherman with all present joining in the pledge of allegiance to flag of the United States of America.

MEMBERS IN ATTENDANCE

Mayor Ken Sherman, Trustee Jim Turo, Trustee Randy House, and Trustee Heather Stevens who joined the meeting at 7:35

OTHERS IN ATTENDANCE

Code Enforcement Officer Edward Cusato Jr., Police Chief Ed Carroll, DPW Superintendent Mike Avery, Tom Rinefierd, Paul Baxter, and Clerk Kay Foster

REPORTS

Trustee House gave a report on the progress of the WWTP upgrade and stated that maintenance work has been done on vehicles during recent very cold days.

DPW Superintendent Avery added comments on several items:

- He explained the need to empty one of the tanks for the disinfection, and then getting it started again. This process is lengthy therefore overtime hours will be required. Also, it will be done on a holiday.
- Lots of inside painting has been completed, keeping the guys working inside.
- Cold patching is being done when possible
- a drainage problem on Northridge Drive was discussed

Code Officer Cusato reported on recent permits and citations for violations. He stated the next Planning Board will be reviewing 3 site plans. Two are for Empower Bank and Tractor Supply which involve 3 parcels. The other site plan is for Cleveland Auto. He also stated he is completing the 1207 annual report for the State.

Police Chief Carroll stated that The SRO men will be inspected soon. A lock down drill at the school is planned. There was discussion about possibly purchasing another SUV to replace the aging sedan. Mike Avery stated that the Village might be able to purchase a slightly used one for a big savings. Police Chief Carroll also stated that he would like to see if we can put two more officers on staff in the next budget year.

CITIZEN CONCERNS

Tom Rinefiord voiced his concern for a garage operating without meeting legal requirements. Code officer Cusato explained the situation and stated that the matter is being addressed.

He also mentioned that the Villgae Board meeting schedule is not on the webpage. The electric sign was discussed and what could go on it.

Trustee Stevens announced that she will be holding a History Workshop on Sunday afternoon.

PAST MINUTES

RESOLUTION: Trustee Stevens made a motion to approve the minutes of the January 20, 2019 meeting. The motion was seconded by Trustee Turo. Vote as follows: Mayor Sherman, yes; Trustee House, yes; and Trustee Turo, yes; and Trustee Stevens, yes. The Motion was carried.

OLD BUSINESS

Tabled resolution for CWSRF Engineering Planning Grant (wording by Trustee Stevens):

Now, Therefore, Be It:

Resolved that the Village of Central Square, is Lead Agency, and hereby determines that the proposed project will not have a significant adverse effect on the environment and hereby issues a Negative Declaration pursuant to the provisions of the State Environmental Quality Review Act for the reasons set forth in the attached Notice of Determination of Non-Significance and that the Village of Central Square is authorized to take all actions reasonable and necessary to file the Negative Declaration and discharge the village's responsibility as lead agency for this action. The motion was seconded by Trustee Turo. Vote as follows: Mayor Sherman, yes; Trustee House, yes; and Trustee Turo, yes; and Trustee Stevens, yes. The Motion was carried.

Trustee Stevens asked that the dates be corrected in the engineering proposal for reporting on the waste water disinfection.

NEW BUSINESS

Budget Workshop – Mayor Sherman scheduled a budget workshop for Tuesday Feb. 19, 2019 at 7 pm.

Paul Baxter noted a few upcoming items of interest, see below attachment.

ABSTRACT No. 15

Trustee Turo made a motion to approve abstract no. 15 and pay the listed bills totaling \$36,594.15, excluding voucher #506 until clarification. The motion was seconded by Trustee House. Vote as follows: Mayor Sherman, yes; Trustee House, yes; and Trustee Turo, yes; and Trustee Stevens, no. The Motion was carried.

ADJOURN

At 8:10 pm Trustee Stevens made a motion to adjourn the meeting, seconded by Trustee Turo. Vote as follows: Mayor Sherman, yes; Trustee House, yes; and Trustee Turo, yes; and Trustee Stevens, yes. The Motion was carried unanimously.

Respectfully Submitted, Kay Foster, Village Clerk / Treasurer

Note from Paul Baxter

TO: Ken Sherman, Mayor, and the Village Board of the Village of Central Square

FROM: Paul M. Baxter, North Shore Council of Governments

SUBJECT: February report

DATE: Monday, February 11, 2019

1. The **2019 Tug Hill Local Government Conference** is coming up on Thursday, March 28, with a registration deadline of Friday, March 8 for the best rate. Conference details and the registration form can be found online at: www.tughill.org/lgc2019 . We encourage attendees to fill out their registration form online and print it out to avoid any errors in transcription. I hope to see you there.
2. The **next North Shore Council of Governments meeting** is still in the process of being scheduled. I will be sending out e-mail tomorrow about pre-approving payment for a couple of routine bills in advance of the meeting.
3. The **Tug Hill Commission** met on **Monday, January 28** at 10 a.m. at the Parish Village Gym, 2938 East Main Street, Parish. The Commission's next meeting in the area will be in Cleveland in September.
4. Just a reminder that we are really not far from the next round of CFA (Consolidated Funding Application) grants. This is a good time to think about your community needs and how you might be ready for any grants that may become available in the next round.

VILLAGE OF CENTRAL SQUARE – VILLAGE BOARD MEETING – January 28, 2019.
3125 East Ave., Central Square, NY 13036 - approved

OPENING

The meeting was called to order at 7:00 pm by Mayor Ken Sherman with all present joining in the pledge of allegiance to flag of the United States of America.

MEMBERS IN ATTENDANCE

Mayor Ken Sherman, Trustee Millard Murphy, Trustee Jim Turo, Trustee Randy House, and later joining the meeting, Trustee Heather Stevens

OTHERS IN ATTENDANCE

Code Enforcement Officer Edward Cusato Jr., Police Chief Ed Carroll, DPW Superintendent Mike Avery, Tom Rinefierd, RJ Smith, and Kay Foster

RESOLUTION

Trustee Murphy made a motion to task Kay Foster with recording the minutes of the meeting. The motion was seconded by Trustee Turo. Vote as follows: Mayor Sherman, yes; Trustee Murphy, yes; Trustee House, yes; and Trustee Turo, yes. The motion was carried unanimously.

FLOOR OPEN - The floor was opened for comment.

Trustee House gave a report on the progress of the upgrade on the Water Treatment Plant. He stated the report from the DEC on the WTP came back with everything deemed satisfactory. He talked about the grants received for the upcoming disinfection project.

There was discussion concerning the snow accumulation at the intersection near the Mirabito gas station. It is interfering with driver's line of sight. Mirabito will be informed about the danger and correct their plowing practices.

Trustee Murphy stated that there is some work to be done at the cemetery, work on the chapel and wood debris to be removed.

He stated the employee handbook and local law no. 1 has been dropped off at the attorney's office.

Ed Cusato, code enforcement officer, stated that he has put a stop order at 526 So. Main Street where a mechanics' garage has been operating without having obtained

a site plan review for change of use. He also mentioned that Empower Bank is planning on opening a branch in Central Square which will require a subdivision.

Police Chief Ed Carroll reported that the new radio system is up and running. The new tracking system for tickets is in use. Taser acquisition was discussed. It would require training for each individual user. Requirements for taser usage will have to be added to the police manual.

SUMMER REC PROGRAM

The Village has received notice that Johanna Evans will not be returning as the director this year. It was stated that Brian Chetney at the Oswego County Youth Bureau might be of help with the summer program. Trustee Murphy suggested that the schools could be contacted so that the Village program does not conflict with any activities they may have.

Tom Rinefield questioned the zoning classification of CA (commercial automotive), are such areas specified and will other areas be available? He also asked about the missing sign at the Ada Powell trail. He was informed that it will be replaced.

Trustee Murphy mentioned the need to update the Comprehensive Plan to include zoning. Hearings are needed to put a new plan in place.

RESOLUTION

Trustee Murphy made a motion to send the Comprehensive Plan to Bernie English for his comments. The motion was seconded by Trustee Turo. Vote as follows: Mayor Sherman, yes; Trustee Murphy, yes; Trustee House, yes; and Trustee Turo, yes. The motion was carried unanimously.

RESOLUTION

Trustee Murphy made a motion to have the former Village Accountant, Art Pearson, finish the questions for the state audit report for 2018. The motion was seconded by Trustee Turo. Vote as follows: Mayor Sherman, yes; Trustee Murphy, yes; Trustee House, yes; and Trustee Turo, yes. The motion was carried unanimously.

OLD BUSINESS (the following two paragraphs provided by Trustee Stevens):

Trustee Stevens asked about the SEQR Determination from the last board meeting. It was tabled as part of the CWSRF Engineering Planning Grant Agreement. DPW Supervisor Mike Avery told the board that he had not heard back from our engineer, but that Val stated it was not a Type I or unlisted action due to using the chlorination process instead of ultraviolet process.

Trustee Stevens also asked if Paul Sheneman had provided an updated proposal for the engineering services agreement to prepare required Engineering report on wastewater disinfection. Mr. Avery reported that no, we had not yet received an updated proposal.

NEW BUSINESS

KAY FOSTER – VILLAGE CLERK APPOINTMENT

Salary and benefits were discussed: 36K salary per year, 1 week vacation first year, sick days, holidays, full health insurance, personal days.

RESOLUTION

Trustee Murphy made a motion to appoint Kay Foster as Village Clerk / Treasurer, seconded by Trustee Turo. Vote as follows: Mayor Sherman, yes; Trustee Murphy, yes; Trustee House, yes; and Trustee Turo, yes. Trustee Stevens abstained. The Motion was carried. Trustee Murphy later stated Kay Foster is effective 2/1/2019.

ROBERT SMITH

DPW employee Robert Smith's position and pay rate were discussed, including benefits. He declined the health insurance.

RESOLUTION

Trustee Murphy made a motion to promote Robert Smith from seasonal employee to full time, give him a raise from \$11.10 per hour to \$13.10, effective Feb.1, 2019, including benefits, and to be provided additional training. He will be an apprentice to the DPW Superintendent. The motion was seconded by Trustee Turo. Vote as follows: Mayor Sherman, yes; Trustee Murphy, yes; Trustee House, yes; and Trustee Turo, yes; and Trustee Stevens, yes. The Motion was carried unanimously.

RESOLUTION

Trustee Murphy made a motion to approve the resolution in support of the CNY RPDB and have the mayor sign. The motion was seconded by Trustee Turo. Vote as follows: Mayor Sherman, yes; Trustee Murphy, yes; Trustee House, yes; and Trustee Turo, yes; and Trustee Stevens, no. The Motion was carried.

SUMMER REC PROGRAM

There was discussion about changes and improvements that could be made to the summer program. A notice will be posted in the newspaper to solicit a new director.

ABSTRACT No. 14

Trustee Murphy made a motion to approve abstract no. 14 and pay the listed bills totaling \$29,965.08. The motion was seconded by Trustee Turo. Vote as follows: Mayor Sherman, yes; Trustee Murphy, yes; Trustee House, yes; and Trustee Turo, yes; and Trustee Stevens, no. The Motion was carried.

PAST MINUTES

Trustee Murphy made a motion to approve the minutes of the January 14, 2019 Village Board meeting, seconded by Trustee Turo. Vote as follows: Mayor Sherman, yes; Trustee Murphy, yes; Trustee House, yes; and Trustee Turo, yes; and Trustee Stevens, yes. The Motion was carried.

ADJOURN

At 8:10 pm Trustee Stevens made a motion to adjourn the meeting, seconded by Trustee Turo. Vote as follows: Mayor Sherman, yes; Trustee Murphy, yes; Trustee House, yes; and Trustee Turo, yes; and Trustee Stevens, yes. The Motion was carried unanimously.

Respectfully Submitted, Kay Foster, Village Clerk / Treasurer

**VILLAGE OF CENTRAL SQUARE
3125 EAST AVENUE
CENTRAL SQUARE, NY 13036
VILLAGE BOARD MEETING
JANUARY 14, 2019**

VILLAGE BOARD MEETING

The Village of Central Square Village Board met at the Village Hall on January 14, 2019 at 7:16 p.m. Village Board members in attendance were Trustee Randy House, Trustee Millard Murphy and Trustee James Turo. Mayor Ken Sherman was absent. Trustee Heather Stevens arrived at the meeting at 7:42 p.m. Also present were Police Chief Ed Carroll, Ed Cusato, Village Code Enforcement, Paul Sheneman, Village Engineer, Michael Avery, Village DPW Supervisor, and Michelle Hamer, Secretary for the Village Board for this meeting. Guest, Paul Baxter, North Shore Council of Governments, arrived at 7:35 p.m.

Called to Order:

Deputy Mayor Randy House called the meeting to order at 7:03 p.m. and then followed with the Pledge of Allegiance.

Deputy Mayor House made a Motion to allow Michelle Hamer to take the Minutes of the Meeting, in the absence of a Village Clerk. The Motion was seconded by Trustee Murphy, all other Board Members approved, and the Motion was carried.

Trustee House:

The Christmas decorations are put away, snow plows all set, discussed insulation of the ceiling and disk filters for sewer upgrade.

Trustee Murphy

The cemetery is closed.

Trustee Turo:

No business to discuss.

Ed Cusato, Code Enforcement:

Ed reviewed and discussed, with the Board, his Village Board Report dated 1/14/19, the Building Permits list dated 12/1/18-1/14/19, and the Violation Summary for 12/1/18-1/14/19.

Ed Carroll, Police Chief:

Chief Carroll reviewed his December 2018 Report with the Board. He advised the Board that the new 911 system is planned to be effective 1/16/19. Ed made a request to the Board for a climate-controlled storage space for police files.

Trustee Stevens:

Trustee Stevens advised the Board that the Sunday, work day, went good and 10 people attended. History talks with resume in April. Trustee Stevens added two New Business to the Agenda: Emails regarding amendment to NYS Code Rule 16 NYCRR Part 753 regarding Dig Safely/Excavator Safety and New Bill (10-9-2018) regarding Sexual Harassment Policy and Training Program.

Paul Sheneman, Village Engineer:

Paul reviewed his Checklist of Supporting Documents Needed for the CWSRF Engineering Planning Grant Agreement with the Board.

1. **Authorization for Representative to Execute Grant Agreement:** Trustee Murphy made a Motion to accept the Authorized Representative Resolution to allow Mayor Ken Sherman to execute the Grant Agreement. The Resolution was seconded by Trustee Turo. The Board was polled and all said yes. The Resolution was passed.
2. **Authorization and Appropriation of Local Match:** Trustee Murphy made a Motion to accept and authorize the Resolution for EPG: local match minimum of 20% of the EPG grant award, authorizing and obligating local match funds. The Resolution was seconded by Trustee Turo. The Board was polled and all said yes. The Resolution was passed.
3. **SEQR Determination (Type II):** With regard to the Resolution for the State Environmental Quality Review (SEQR) Act Resolution, the Board decided to hold and wait until it is determined if it is a Type I or Unlisted Action. Paul will research and report back to the Board.

Further, Trustee Murphy made a Motion to approve execution of the Engineering Agreement and to pay Paul Sheneman, Village Engineer. Trustee Turo seconded the Motion. The Board was polled and all said yes. The Motion was carried.

Clerk/Treasurer Report (vacant): None.

Correspondence: None.

Citizen Concern: None

Approval of Minutes:

Trustee Stevens made a Motion to accept the Minutes as presented from the December 10, 2018 Meeting, seconded by Trustee. Turo. The rest of the Board was polled, and all said yes, and the Motion was passed.

Old Business:

- **Zoning Amendment:** The Board discussed some of the changes in the Amended draft that applied, and others that they felt didn't apply, based on feedback from Oswego County Planning. Trustee Murphy made a Motion to accept the Zoning Amendment Proposal as Local Law 1-2019 and send a copy to the Village Attorney. The Motion was seconded by Trustee Turo. The Board was polled, and all said yes, and the motion was passed.

- **Toshiba Copier:** Trustee Murphy advised the Board that he talked to the Toshiba representative and the contract signed by the Village was a 4-year contract and not a month-to-month. The Village must keep the copier and contract for 4years.

New Business:

- **Village Attorney Appointment:** Trustee Murphy made a Motion to accept Rebekah Prosachik, Esq. and the Prosachik Law Firm, as the new Village Attorney. Trustee Turo seconded the Motion. All Board members were polled, all said yes, and the Motion was passed.
- **Village Employee Handbook review-attorney:** Trustee Murphy made a Motion to send the Employee Handbook to the Village Attorney for review and to advise the Board if any amendments are needed. Trustee Turo seconded the Motion. The Board was polled, all said yes, and the Motion was passed.
- **Village Deputy Clerk Appointment-Kay Foster:** This new business was taken off the Agenda.
- **Dig Safely:** Trustee Stevens reviewed with the Board the new law revision of 11/5/18 regarding excavator training. All agreed the Village is properly trained and in compliance.
- **Sexual Harassment Policy and Training:** The Board agreed that training will be completed during the winter months.
- **Oswego County Conference for Mayors:** Trustee Murphy advised the Board that he attended the Oswego County Conference for Mayors last week at the Tailwater Lodge in Altmar. Trustee Murphy provided the Board with details of the conference, including speaker Sheriff Don Hilton. The conference was good and very informative.

Paul Baxter, North Shore Council of Governments review:

Paul presented and discussed his report with the Board.

Approval of Bills:

Abstract #13: Bills were reviewed and discussed by the Board. Trustee Turo made a Motion to pay the bills as stated, Abstract #13 for a total of \$94,142.93. The Motion was seconded by Trustee Murphy. All other Board Members were polled, Trustees Turo, Trustee Murphy, and Deputy Mayor House said yes, and Trustee Stevens said no. The Motion was passed.

Close Meeting:

Trustee Stevens made a Motion to close the meeting at 8:27 p.m. The Motion was seconded by Trustee Turo. All other Board Members were in favor, and the Meeting was closed at 8:27 p.m.

Respectfully submitted,

Michelle Hamer, Secretary