



Student's full name : _____ Date : _____

Current school/daycare : _____ Current grade : _____

Reference's full name : _____ Title : _____

JK/SK Confidential Reference Form

To be filled out by student's current school or daycare

To the teacher/caregiver: The above mentioned child has applied for admission at Westboro Academy, an independent bilingual school in Ottawa. Please send the completed form by email to kbourgeois@westboroacademy.com or by fax at : 613-737-7716, or by regular mail to Westboro Academy , 200 Brewer Way Ottawa ON, K1S 5R2 Att : Kim Bourgeois

1. What is the student's class placement? (English, French, bilingual, Early French Immersion)

2. What are the first three words that come to mind when you think of this child?

3. Please describe the child's character with specific reference to classroom or group behaviour and the ability to get along with others.

4. What is most challenging for this child?

5. Please comment on your experience with the family.

6. Please indicate the column that best represents this child:

	Always	Often	Rarely	Never	No basis for judgment
Can be a friend					
Demonstrates concern for others					
Is polite					
Able to wait his/her turn					
Able to share					
Is cooperative					
Is attentive					
Has the capacity to lead					
Has the capacity to follow					
Interacts well with peers in unstructured play					
Can transition from one activity to another					
Follows routines					
Understands and follows direction in English					
Understands and follows direction in French					
Has appropriate listening skills					
Tries new activities of own choice					
Tries new activities that are teacher directed					
Maintains attention in groups					
Speech is understood in English					
Speech is understood in French					
Fine motor skills					
Gross motor skills					
Perseveres when faced with a challenge					

8. Please provide any other information about the applicant that you feel would help the Admissions office.

Please send the completed form to Kim Bourgeois :

By email: kbourgeois@westboroacademy.com

By fax: 613-737-7716

Mail: Westboro Academy, 200 Brewer Way, Ottawa ON, K0E 1X0.