



Wedding of the Year

Thank you for considering your wedding to be Wedding of the Year which is open for wedding planning companies only. In order to receive this unique distinction, you must complete the following application – paying close attention to the requirements and the deadline.

- Submission deadline: March 3, 2017 – 12pm
- Submissions must be sent to: submit@ottawaweddingawards.ca
- The wedding must have taken place between the dates of January 1, 2016 to Dec. 31, 2016.
- The wedding must have taken place in the Ottawa-Gatineau area or within 1.5 hours from Ottawa.
- A maximum of 8 photos no larger than 1mb per photo are to be sent in with your submission. Photos must be free of watermarks or identifying names or logos. At least one photo must include the bride and groom. You must obtain permission from the source to submit the photos as they could be displayed at the awards night, in its social media and on the Ottawa Wedding Awards website. Should the Ottawa Wedding Awards be interested in using the photos in the future, credit to the photographer will be given.
- Your company name must not appear in the submission or on photos except for the information form. Use words like: Our company, I, we, the team, the florist, the photographer, the DJ, the venue, the caterer, etc.
- Fill out the information form and submit it to the Ottawa Wedding Awards. The information on that page must not appear on the detailed part of your submission.
- You must be professional wedding planner with an internet footprint – website, Facebook
- You must purchase a ticket for the awards night as the winner must be present to accept the award

Wedding of the Year Announcement

The winner of the Wedding of the Year award will be announced at the Ottawa Wedding Awards night. Every individual submitting their wedding must be in attendance on the awards night. We strongly recommend you inform your suppliers of your submission as they will be acknowledged on that night as participating in the *Wedding of the Year*.

Good luck

The Ottawa Wedding Awards Team



Information Form

Return this form with the details of the wedding

Your full name: _____

Full company name: _____

Mailing address: _____

Email address: _____

All phone numbers: _____

Date of the wedding: _____

Full names of the couple: _____

Ceremony location and address: _____

Reception venue and address: _____

Number of photos submitted (1mb or less): _____

Suppliers

It's not mandatory to include all suppliers. However, stronger consideration will be given to the submission which lists the most companies.

Caterer:

Wedding gown:

Florist:

Bridesmaid

Disc jockey:

Men's wear:

Photographer:

Officiant:

Videographer:

Make-up:

Transportation:

Hair:

Decor/ Decorator:

Jewellery (rings):

Wedding cake:

Stationery:

Sweets, treats, candy station:

Invitations:

Details of the wedding that you should include in your submission

Provide in two pages or less your part in the wedding of the year and express the story of the couple, the theme of the wedding, colors used, the reason specific suppliers were chosen (without mentioning names), the unique parts of the wedding, how various suppliers came together to make it a wonderful memory, the food the guests enjoyed, the transportation that got them to the big day, how everyone looked, how the ceremony was presented and finally why you feel – above all other weddings in Ottawa – this one deserves to be recognized as the wedding of the year.