

MEETING MINUTES

16th March 2016

Chalkstone Community Centre

Present:

Sarah Howard MBE (SH)	Chair and President, Suffolk Chamber of Commerce
Lizzie Cocker (LC)	Families and Communities Officer, St Edmundsbury Borough Council
John Eaton (JE)	Community Action Suffolk
Councillor Paula Fox (PF)	Haverhill Town & Borough Councillor
Ian Gallin (IG)	Chief Executive, St Edmundsbury and Forest Heath Councils
Councillor Pat Hanlon (PH)	Haverhill Town Council
Clair Harvey (CH)	Suffolk County Council
Rosanne Kilbourn (RK)	MENTA
John Mayhew (JM)	Suffolk Chamber of Commerce
Councillor Alaric Pugh (AP)	Vice Chair and Cabinet Member for Planning & Growth, St Edmundsbury Borough Council
Warren Smyth (WS)	Chief Executive, Abbeycroft Leisure
Councillor Sarah Stamp (SS)	Cabinet Member for Communities, Suffolk County Council
Nick Stevens (NS)	West Suffolk College
Philip Sullivan (PS)	Director of Operations and Deputy Chief Executive, Havebury Partnership
Lee Taylor (LT)	West Suffolk CCG
Councillor Betty McLatchy (BM)	Mayor of Haverhill
Colin Poole (CP)	Town Clerk
Henry Wilson (HW)	REACH
Vicky Phillips (VP)	Assistant Town Clerk
Alisha Jenkins (AJ)	Minute taker, Town Council

Also in attendance: Four Members of the press and public

Item	ACTION
<p><u>Welcome, Introductions, Apologies</u> Apologies were received from: Jason André, Castle Manor Academy Andrew Mason, Area Commander, Suffolk Constabulary David Ruddy, West Suffolk College Jacqui Singleton, Samuel Ward Academy Lois Wreathall, Head of Primary Care, W Suffolk CCG</p> <p>SH welcomed everyone to the meeting, including the public, as this was the first ordinary Board meeting open to the public to attend.</p>	
<p><u>Adoption of Terms of Reference for ONE Haverhill</u> All members present confirmed that they were authorised by their respective governing bodies to approve the adoption of the proposed draft terms of reference. The Draft Terms were therefore duly adopted.</p>	
<p><u>Feedback from New Task Groups</u></p> <p><u>Health and wellbeing:</u> BM, WS, JE, LT LC and PF</p> <p>Issues</p> <ul style="list-style-type: none"> • More people attend GP surgeries than anywhere else – i.e. the GP lists are longer - allegedly twice as long as they should be • Issues over getting an appointments with a GP • A general lack of understanding on how to use the appointment system, which was very complicated. • Still a residual negative feeling about the walk-in centre closing • General health in Haverhill is around the National Average, although there is some local dispute about this • 2 hot spots where health is not so good are Haverhill North and South • No-show and unnecessary GP appointments are an issue • Transport to Addenbrookes hospital is easier and more frequent than to West Suffolk • Support for disabled people in the community is not as good as it should be • General community communication and support could be better <p>Outcomes</p> <ul style="list-style-type: none"> • JE suggested looking at a Good Neighbour scheme, involving young people, which could support people accessing health, picking up prescriptions, befriending etc. JE to pass information to 	<p>JE</p>

<p>PF</p> <ul style="list-style-type: none"> • BM talked about the Wellbeing Fund – that is currently focussing on the purchase of a scanner but could develop its range/outreach in the town • LS said the Connect project – integration of social and health teams – was due to be rolled out in July and August in Haverhill and could improve delivery and outcomes for the community • WS suggested an overarching ‘health communication strategy’ aligning a consistent message from the key organisations /agencies within the town. • WS also mentioned the Every Contact Counts training. • BM mentioned that a triage system had been suggested. <p>Feedback to plenary</p> <p>Health and Wellbeing Task Group identified various areas which could be addressed at Haverhill GP Surgery. ‘No shows’ and general misuse of the booking system were of a particular issue. There were also large volumes of people going through the service.</p> <p>When an issue was raised it would be beneficial to use strong networks and communications to address issues. The CCG were keen to get local people involved.</p> <p>LT gave a brief explanation on the CONNECT scheme being used in Sudbury. The scheme brings together organisations that support families who use health and care services and those providing wider services such as housing, along with the local community.</p> <p>WS outlined the Prevention Agenda through ONE Life Suffolk.</p> <p>LT will take back all the issues with accessing General Practice raised today to Lois Wreathall (WSCCG).</p>	
<p><u>Crime and Anti-Social Behaviour</u></p> <p>HW, CH, PS, SS</p> <p>Issues</p> <ul style="list-style-type: none"> • Data told us a key hot spot was the Clements Estate • Local intelligence from police and support agencies that some HMO’s are an issue • Adults with multiple social issues including drug misuse, alcohol dependency and mental health issues are being housed in private HMOs with no support (unlike Havebury tenants) • Many coming from Cambridge-homeless shelter/housing options/drug services • Issues with poor quality housing adding to social issues • Need to understand if data tells us this is an issue (i.e. supports 	<p>LT</p> <p>CH</p>

local intel)- request data from West Suffolk

Outcomes

- Suggestion to approach private landlords to see if something can be gained from improving the accommodation
- Suggestion to work with local landlords to see if they might 'gift' a house which a local support service could manage and offer support to tenants and further progression
- Next meeting to involve Police, West Suffolk Housing, Havebury and other relevant support services

Feedback

HW explained that the Task Group felt that anti-social behaviour would be dealt with by the NEET Group.

The group had been looking at issues raised by the fact that homeless people were being moved to Haverhill by Cambridge or surrounding areas into houses with multiple occupancy (HMOs). Some residents may already be dealing with drug and mental health issues and moving in additional vulnerable people with no follow up support could become a recipe for disaster and lead to more instances of anti-social behaviour.

There is a need to look into housing options in Suffolk.

Also to talk to an organisation in Cambridgeshire, CRI, who are a Cambridge Street & Mental Health Outreach team.

People are also being placed into substandard housing, which was making them feel down and lacking in dignity.

HW suggested purchasing a property and working with other teams, to specifically look after people who need extra help, before moving them on so that they would be better prepared. HW suggested this would be in the region of £200,000.

PS said he would take this back to Havebury Partnership to explore the idea of provision of a property, management and support.

AP would approach the Police & Crime Commissioner, as he had funding for dealing with Anti-Social Behaviour.

NEET Skills, Education and Training:

RK, NS, CP, PH

Issues

- Fragmented provision of services
- No FE College in Haverhill

PS

AP

- Youth Skills Project found 20% of Young People identified as needing help fell through all the safety nets in place. These had additional issues that impacted on education, training and apprenticeships.
- Mental health issues/ Low mood/poor motivation
- Learning and physical disabilities
- No clear pathway
- What about adult education and training

Outcomes

- It was suggested that rather than look at targeting projects for Haverhill in Wards, it would be better to target Haverhill as a whole, but monitor take-up by ward.
- The first task would be to map the existing provision of services. Karen Chapple had already done some of this work. The Princes Trust could be involved into doing some of the mapping work.
- Look at unmet needs, for adults returning to the job market as well as young people starting out.
- Look at creating a pathway and any gaps that may need filling and to provide support for education and training.

Feedback

C Poole – The Youth Skills Project is going to focus on the hard to reach groups, for example young people with mental health issues and looking at removing barriers and engaging in society.

K Chapple had identified that 20% of young people would fit into the NEET category, we need to find out how they fell through the net.

RK had done work on “Clarity 4D” which helped profile young peoples’ skills

People that need to be involved: Karen Chapple, Jacqui Singleton from Samuel Ward, Jason Andre from Castle Manor, Jobcentre Plus, West Suffolk College, Youth Workers, Suffolk Sport, Havebury, Abbeycroft and young people

The group looked at adult education, is this a forgotten issue?

AP explained that he has an Economic Growth Officer involved in looking at this. The mapping asked for by the group is almost there.

S Howard rounded up by saying that the themes were cross working and sharing information by talking together.

<p><u>Next Steps:</u> Draft terms of reference Identify cross cutting themes</p> <p><u>Public consultation:</u> Once the task groups have completed identifying the work that ONE Haverhill should do towards the identified issues, this will be subject to public consultation to check our proposals resonate with public expectations. Subject to any subsequent amendment, a work programme will be established.</p> <p>There will be less board meetings but more task group meetings.</p>	CH, CP, LC
<p><u>Town Centre Masterplan Task Group</u> AP, JM</p> <p>AP outlined what had been discussed at the Masterplan Task Group.</p> <p>It is fantastic to hear about the hard work of the other groups, the contribution they can make to the Masterplan is valued.</p> <p>A project Manager has been appointed to move the Masterplan forward. Importantly, SCC Highways would like to join the group.</p> <p>The Borough are putting together a resources plan</p> <p>In Phase II developers would be involved through marketing packages being developed. This will build on the documents created by Economic Development to enable pro-active promotion of Haverhill as a place to do business.</p> <p>AP confirmed that the Council was getting approached now from developers</p> <ul style="list-style-type: none"> - Masterplan makes the town look more organised - Expect to see projects form in a few years' time 	
<p><u>A1307 Update</u> JM</p> <p>The campaign for a dual carriageway and to create a new road that bypasses Linton was launched in late October. The Chamber had met with Therese Coffey MP for Suffolk Coastal and had received some good advice.</p> <p>The A1307 is a dangerous road, which had had serious fatalities and</p>	

<p>injuries, the Minister of Transport had encouraged the Chamber to put together a business case in the next round of funding, post 2020.</p> <p>The A1307 Lobby Group had its first meeting 20.02.2016; it was well attended and had included members of the Chamber of Commerce, LEP and Councillors. It was felt that the recent survey had looked too parochially and would need to look at other surrounding roads rather than just the A1307.</p> <p>A cost and economic formula used to value the project was judged by the Chamber as a poor cost benefit analysis as it just uses consumer traffic. The chamber view is to look at the consumer traffic as well as the commercial value of the road.</p> <p>The chamber is trying to secure LEP funding towards the work of creating a business case.</p> <p>JM will update the Board on how this progresses</p>	<p>JM</p>
<p><u>Youth Strategy Update</u> CP</p> <p>A draft copy of the Youth Strategy had been circulated to the board members. This draft was to be taken to town council next week.</p> <p>The strategy is the new proposals arising from the ashes of the H1 project – Effectively the strategy went back to square 1 and started again, but taking into account the advice of Lisa Chambers, when she was County Council Cabinet member for Children and Young people, to look at a strategy that did not rely on a single building.</p> <p>CP outlined the recommendations:</p> <ol style="list-style-type: none"> 1. On The Spot van was being transferred from the Borough Council to Town Council. This will be used to engage with young people and continue to do detached youth work. There will also be a project involving working with the Police. 2. A Social Media Project using the latest social media to reach young people to let them know what is happening in town; activities and training. 3. Continuation of the Youth Skills Project. 4. A new Skate Park as a response to petitions, funding will be available for an additional skate park. Young people would lead in the design. 5. Extend the Arts Centre as a space for dance, to make music and recording areas. Also, a space to view the arts and to produce 	

<p>and be a part of the arts.</p> <ol style="list-style-type: none"> 6. A Creative Arts Strategy to deliver in the short term projects that encourage young people to get involved in creative arts. 7. Chill-out Zone at Leisure Centre extended to a second evening, with funding identified for capital items and for a Youth Worker to support the centre workers. <p>The Town Council has some funding for this, but is looking to build partnerships with others in the delivery of the strategy and to lever in external funds.</p>	
<p><u>Any Other Business</u></p> <p>JE advised the first round application window for the South Ward small grants scheme has now closed but was over-subscribed with funding requests.</p> <p>SH put on record the late Councillor Tim Marks' absence, he will be sadly missed. Tim worked very hard and was heavily involved in the Town Centre Masterplan.</p> <p><u>Public Forum</u></p> <p>Members of the Public were invited to ask questions or make comments.</p> <p>Mr R André congratulated ONE Haverhill on admitting the public to their meetings.</p> <p>Cllr D Roach informed the board that he had attended a Strategic Infrastructure meeting. City Deal were looking at re-doing the A1307 survey.</p>	
<p><u>Confidential Matters</u></p> <p>No confidential matters were arising</p>	
<p><u>Meeting Closed</u></p>	