

NOTES

Wednesday 22nd May 2013, 930 – Midday

Castle Manor Business & Training Centre, Eastern Avenue, Haverhill, Suffolk CB9 9JE

1) Welcome, Introductions, Apologies

In attendance: Anne Gower, Clair Harvey, Lois Wreathall, Cathy Manning, Mary Taylor, Henry Wilson, Will Austin, Philip Sullivan, Roger Andre, Nigel Bishop, Elaine Hewes, Sue Clements, Mark Jepson, Ian Gallin, Ernie Goody, Paul Donno, Warren Smythe, Sarah Howard, Tony Brown, Jason Andre **Apologies:** Mary Taylor, Les Ager

2) Minutes from 24th January 2013 meeting

All actions complete or on this agenda to be discussed

3) Task & Finish Group Updates

- **Promoting Haverhill:** JA reported that he will now be leading this group and a meeting is planned and in the diary
- **Older Peoples Forum:** AG reported that she is making connections with the POPS group that is also doing work in Haverhill with a view of combining the work of the 2 groups
- **Young People's Steering Group:** MJ reported that he is now the temporary Chair of this group which has been busy over the past few weeks recruiting the new skills co-ordinator who will report to ONE Haverhill. There is a need to firm up the governance and they will need future direction from ONE Haverhill.

[Action: MJ to draft a paper detailing the strategic direction of this post and what is needed from this board.](#)

WA outlined the Town Council proposal relating to the Magistrates Court on Camps Rd, currently owned by Suffolk County Council. The proposal aims to turn the building into the 'one stop shop' youth hub as per the ambition set out in ONE Haverhill's Neighbourhood Community Budget alongside providing office space and other community uses. The Town Council have pledged significant capital investment and on going revenue support to make it fit for purpose. In the meantime there is also a need to move forward the proposal to run a youth club/activities and St Nicholas Hospice and Abbeycroft Leisure have both offered venues for this until the youth hub is up and running.

[Action: AG to write a letter to SCC from ONE Haverhill supporting the proposal.](#)

WA urged board members to also write letters of support as individuals.

[Action: MJ to move confirm youth club/activities venue \(co-ordinator will also pick this up when in post\)](#)

- **Town Team: Written** update received from AM/TF. Town Team have met once and explored the possibility of pop up shops via pop up Britain & is looking to get a complete register of landlords although this is proving difficult. ONE Haverhill would like the Haverhill Chamber support with this group.

[Action: AM to contact PD and send through relevant information on Town Teams.](#)

4) Community Action Suffolk

SC gave a presentation on the new organisation and how it affects Haverhill. The power point presentation is available directly from SC at CAS.

5) ONE Haverhill Grants Scheme 2013

CH outlined the pros & cons of the existing grants scheme and suggested a number of ways that the remaining grant funds could be used including to leave the scheme as is, align the priorities of the grant scheme with the Neighbourhood Community Budget or to consider splitting the remainder in half-50% to the grants scheme as is, 50% directly to further the NCB priorities.

[Agreed: The 2013 scheme will be aligned to NCB priorities. CH to work with NK to get this up and running for first round in September.](#)

[Action: SW to put grant successes on website as case studies](#)

6) Haverhill Neighbourhood Community Budget

SH outlined the draft Neighbourhood Community Budget Plan to be launched at an event next week.

[Action: Board members to feed in comments/amendments directly to SH along with any discussed today](#)

7) Future of ONE Haverhill

IG shared some suggestions about the future direction of ONE Haverhill. There are real opportunities around the Vision 2031 master planning exercise which could give a strong focus and help ONE Haverhill to draw a number of issues together. What would it mean for ONE Haverhill to play a role in moving it forward? We could wait and let the planners come forward with their processes/timescales or we could pick up the challenge ahead of them and build on the community engagement from the NCB, looking at the issues with the high street and other key sites-together, not in isolation. Any governance arrangements for ONE Haverhill would need to fit the job we are trying to do and be fit for purpose. In September ONE Haverhill will appoint a new Chair and one suggestion would be for that person to be independent with no agenda, no conflict and to appointed to do a specific role, facilitating the board to get to a resolution over a 12-18 month period and genuinely influence how and what happens in the Town.

[Action: Core Group to look further at this suggestion \(How/When/timetable\) and bring back to the September meeting](#)

8) Any other business

WA raised the issue of the confusion around the role of the Town Council health working group and ONE Haverhill's role. Suggestion that the working group should be first point of contact for consultation & report back to ONE Haverhill. Discussion around the importance of not bypassing ONE Haverhill & the CCG's expectations of who they should consult with.

[Action: WA to circulate TC health working group terms of reference so we can better understand the role & defer this to a future meeting.](#)

Date of next meeting to be confirmed (September)