

NOTES

16th September 2014 9.30am – Midday

Castle Manor Business & Training Centre, Eastern Avenue, Haverhill,

In attendance: Sarah Howard (SH), Clair Harvey (CH), John Mayhew (JM), Jason Andre (JA), Tony Brown (TB), Peter Ferrie (PF), Philip Sullivan (PS), Alaric Pugh (AP), Ernie Goody (EG), Mary Taylor (MT), Warren Smythe (WS), Roger Andre (RA), Lois Wreathall (LW), Colin Poole (CP), Jo Ager (JA), Tim Marks (TM), Ian Gallin, Lyn Davis (LD) **Apologies:** Rebecca Hopfensperger (RH), Elaine Hewes (EH), Nigel Bishop (NB) [Roger Andre (RA) arrived late as advised]

1) Welcome

SH welcomed TM to the meeting.

ACTION: SH to ask NB for a substitute to attend meetings from Haverhill Churches Together when he has other commitments

2) Election of Chair/Vice Chair

In the absence of any other nominations, it was agreed that SH and AP would remain chair and vice chair respectively for a further year.

3) ONE Haverhill Terms of Reference

Several amends to the revised Terms of reference document were discussed.

ACTION: CH to update and circulate including new Board dates

4) ONE Haverhill Grants Scheme & Haverhill Town Council request for community events funding

CH confirmed the board's agreement to allocate 25k to this year's ONE Haverhill small grants scheme and 25k for larger, one-off spends. Details of the autumn grants round will be made available on the ONE Haverhill website shortly. Deadline for applications is 13th November 2014. **ACTION: Anyone wishing to sit on the grants panel please contact Nick Keeble directly (panel to sit on 25/26 November).**

5) ONE Haverhill Grants

NK presented a request to fund community activities for 2014/15 for £12,500.

This was unanimously agreed. **ACTION: SW to ensure SEBC get appropriate recognition for giving ONE Haverhill the 50k each year in all publicity materials.**

6) H1 Update

MJ and colleagues from MENTA presented a DRAFT project initiation document which referred to 4 potential options for progressing the H1 concept. **ACTION: CH to circulate draft report and make it available on the ONE Haverhill website. Board members are requested to look at the report with a view to us coming back together (meeting or by email) to agree which option should be progressed further, when and how. Once this is agreed, a new steering group will be set up containing those with the appropriate skills to take it forward and to stand down the current youth steering group.**

7) ONE Haverhill finances

CP tabled a spreadsheet detailing all the different funding pots which together, form the resources for ONE Haverhill activity-all of which are audited through HTC as the banking organisation or within each respective organisations governance arrangements. **ACTION: CH to circulate electronically to the board. The Board to receive regular updates at each meeting-circulated in advance so members have the opportunity to scrutinise it. CP to add a key to assist in the identification of acronyms.**

8) Haverhill Corn Exchange

TB presented a project called Pixelated projects which includes the Haverhill Corn Exchange Building for information only.

9) Any Other Business

- Agreed: Filming at OH Public Forum on 22nd October (announcement at beginning of meeting to those attending that it is being filmed)
- Agreed: No objections to including Twinning on Haverhill Welcome Signs
- Update on PSCO currently funded by SCC Councillors.
- Update on Haverhill Masterplan (check OHB have received actions/update from Masterplan core group)
- Agreed: LW to draft a response to the current SCC Children Centre consultation and to circulate the website link for individual responses
- SH updated that JCP funding to continue skills work was agreed in principle, meeting with DWP minister to share OH good practice, discussions with New Anglia LEP about new EU monies becoming available. Agreed: SH to work with JCP to set new targets for KC by end of October.

DATE OF FUTURE MEETINGS (venues to be confirmed)

*ONE Haverhill Forum 22nd October 2014, 6.30pm,

All Board meetings start at 9.30am

*ONE Haverhill Board 12th December 2014

*ONE Haverhill Board 17th February 2015

*ONE Haverhill Board 14th April 2015

*ONE Haverhill Board 16th June 2015

*ONE Haverhill Board 18th August 2015

*ONE Haverhill Board 20 October 2015

*ONE Haverhill Board 15 December 2015