

SMSF Fund Establishment



Fee Structure (All amounts are inclusive of GST)

New Super Fund (Individual Trustees)		\$825 (inc GST)
I wish to set up a Company to act as Fund Trustee	Add additional	\$825 (inc GST)

1. FUND DETAILS	
Proposed Fund Name:	
Contact Name:	
Postal Address:	
Daytime Contact No.:	
Mobile:	
Email:	
2. MINUTES	
The minutes are a record that the client decided to establish a Superannuation Fund	
Place of Meeting:	
3. TRUSTEES DETAILS	
Trustees Details:	Corporate Trustee (Complete Sections 3 & 4) Individual Trustee (Complete Section 4)
Existing Company Information	
Full Name:	
Registered Office:	
A.C.N.:	
A.B.N:	
Incorporation Date:	
Arrange a New Company	
Preferred Name:	
Alternate Name:	
Registered Office:	Make Australian SMSF Solutions Pty Ltd the Registered Address Make Member Residential Address the Registered Office

4. MEMBER DETAILS		
	Member 1	Member 2
Surname:		
Given Names (in full):		
Residential Address:		
Sex:	Male Female	Male Female
Date of Birth:		
Place of Birth		
Phone:		
Email:		
Tax File Number:		
Please Indicate:	Member Individual Trustee Trustee Director/Shareholder	Member Individual Trustee Trustee Director/Shareholder
Is the member employed?	Yes No	Yes No
Occupation:		
Employment Terms:	Full time (>30 hours/week) Part time (>10 hours/week)	Full time (>30 hours/week) Part time (>10 hours/week)
	Member 3	Member 4
Surname:		
Given Names (in full):		
Residential Address:		
Sex:	Male Female	Male Female
Date of Birth:		
Place of Birth		

Phone:		
Email:		
Tax File Number:		
Please Indicate:	Member Individual Trustee Trustee Director/Shareholder	Member Individual Trustee Trustee Director/Shareholder
Is the member employed?	Yes No	Yes No
Occupation:		
Employment Terms:	Full time (>30 hours/week) Part time (>10 hours/week)	Full time (>30 hours/week) Part time (>10 hours/week)

5. ATO REGISTRATIONS

Every Fund is required to have an ABN & TFN

The Fund requires GST Registration

The Fund requires PAYG With-holding Registration (Pension Members of lump sum <60)

6. FUND INVESTMENT STRATEGY

Every Fund is required to have a written Investment Strategy

My Financial Adviser has prepared an Investment Strategy as part of my Statement of Advice (SOA) (please provide our office with a copy of SOA)

Please provide a blank Investment Strategy Report to be completed by Fund Trustees

7. BANK ACCOUNT

Every Fund is required to have a bank account

Please facilitate the opening of a Macquarie Bank Account for the SMSF

We will organise our bank account

8. ONGOING ADMINISTRATION AND COMPLIANCE FEES

Our fixed fee arrangement is a monthly fee paid via direct debit and reviewed annually

Please arrange for a fixed fee quote to accompany the establishment of paperwork

A quote has already been provided and we would like to engage with the ongoing administration services of Australian SMSF Solutions Pty Ltd

We have chosen not to use the ongoing administration of Australian SMSF Solutions Pty Ltd

9. DOCUMENTATION	
Please send the establishment kit:	
<p>Send electronic copy</p> <p>Organise meeting to sign</p> <p>Send in mail (Additional \$15)</p>	
10. CURRENT SUPERANNUATION	
Some funds may wish to rollover their existing superannuation into the new SMSF	
<p>We will organise any rollover we require</p> <p>We request Australian SMSF Solutions Pty Ltd to organise a rollover of our current superannuation</p> <p style="padding-left: 40px;">Please complete full rollover</p> <p style="padding-left: 40px;">Please complete partial rollover</p>	
11. PAYMENT OPTIONS	
Payment is required with your application (unless otherwise arranged with Australian SMSF Solutions Pty Ltd)	
Payment is accompanying this application (please note payment method below)	
Cheque	Please make your check payable to Australian SMSF Solutions Pty Ltd
Direct Debit	<p>Account Name: Australian SMSF Solutions Pty Ltd</p> <p>BSB: 013 920</p> <p>Account Number. 268680238</p> <p><i>Please note the name of your fund for reference</i></p>
12. CONSENT	
By signing this form you consent to the establishment of a new SMSF and to the terms and fees applicable:	
Client Signature:	
Date:	

Please return the completed form to :

Australian SMSF Solutions Pty Ltd

Mail: PO Box 5143 Wodonga Vic 3690 Email: reception@austsmsfsolutions.com

A tax invoice will be provided to you with the fund establishment documentation. No fund will be ordered unless payment accompanies this order form, or unless otherwise arranged with Australian SMSF Solutions Pty Ltd. Should you have any questions about completing this form, please contact our office at (02) 6056 3600.

Liability limited by a scheme approved under Professional Standard Legislation